Welcome to our new first year and transfer students, and welcome back to our returning residents! We are eagerly anticipating your arrival on campus in August.

In this newsletter, you will find a variety of information designed to prepare you for moving into the halls and getting settled in at AU. If you don’t find the answers you are looking for, please contact the Office of Residence Life and we will do our best to assist you.

We are committed to providing the best possible experience for our on-campus residents. Physical Properties staff members currently are working in the residence halls to make sure everything is ready for your arrival!

We cannot begin to tell you how excited we are that you will be living on-campus! Enjoy the rest of your summer, and we’ll see you soon!

Warmest regards,

Matt Khoury
Assistant Dean for Residence Life

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Contact Us!

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reslife@aurora.edu
www.aurora.edu/student-life/residence/index.html
Move-In Dates

**Saturday, August 11**
10:00 AM-2:00 PM
- Athletic Trainers
- Football

**Friday, August 17**
10:00 AM-2:00 PM
- Men’s & Women’s Soccer
- Men’s & Women’s Cross Country

To request a different check-in date or time, the student would need to contact the office via email at reslife@aurora.edu. We cannot guarantee that your request will be granted, though we will do our best to accommodate your needs. Early arrivals will be charged a daily rate of $50.00, billed to the student’s account. No students will be allowed to move in prior to August 11, 2012.

**Sunday, August 19**
10:00 AM-12:00 PM
- Tennis
- Volleyball

1:00 PM-3:00PM
- STAR Participants

**Monday, August 20**
10:00 AM-12:00 PM
- Peer Advisors*
  * Peer Advisors will be receiving specific instructions regarding the location of their check-in.

**Thursday, August 23**
10:00 AM-2:00 PM
- First-Year Residents

**Friday, August 24**
1:00 PM-3:00 PM
- New Transfer Residents

**Sunday, August 26**
10:00 AM-7:00 PM
- Returning Residents

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**Student Insurance**

All full-time undergraduate and all resident students are required to participate in, and will be automatically charged for, the student accident and sickness insurance plan. This coverage may be declined if an online waiver is submitted providing proof of current outside health insurance coverage. The deadline is August 31, 2012. Please use the following link for additional coverage and waiver information: [http://www.aurora.edu/student-life/resources/insurance/index.html](http://www.aurora.edu/student-life/resources/insurance/index.html).

Please contact Emily Fuller, Student Insurance Coordinator, at (630) 844-3703 with further questions.

**Emergency Contact Information**

Residence hall students are required to complete an emergency contact information card upon checking into their assigned residence hall. It is vital that this information be accurate and thorough. The Office of Residence Life asks for an emergency contact phone number, as well as any existing medical conditions that the student may have. This information is kept confidential and is used only in cases of emergency.

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**Being a Community**

The Office of Residence Life strives to build a community in each hall that is based on five core values: education, safety, diversity, compassion, respect, & responsibility.

Students are encouraged to get involved in the community through attendance at floor/hall functions, including meetings and programs.

We want Residence Life to provide our students with the best experience possible! Students can look for more information when they arrive on how to get involved at AU!
All resident students are required to have a meal plan and choose from four options:

**Premium:**
14 meals/week + $275 in points

**Basic:**
9 meals/week + $100 in points

**Block 175:**
175 meals/semester + $150 in points

**Block 125:**
125 meals/semester + $400 in points

The points can be used over the course of the semester.

Students have the choice of three dining locations: Alumni Dining Hall, the Spartan Spot, and LaCarte.

### HOURS OF OPERATION

#### Alumni Dining Hall

<table>
<thead>
<tr>
<th>Day</th>
<th>Breakfast</th>
<th>Lunch</th>
<th>Dinner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday</td>
<td>Brunch: 10:30 am – 1:00 pm</td>
<td>Dinner: 4:30 pm – 6:30 pm</td>
<td></td>
</tr>
<tr>
<td>Monday through Thursday</td>
<td>Breakfast: 7:30 am – 9:00 am</td>
<td>Lunch: 11:30 am – 1:30 pm</td>
<td></td>
</tr>
<tr>
<td>Friday</td>
<td>Dinner: 4:30 pm – 7:00 pm</td>
<td>Breakfast: 7:30 am – 9:00 am</td>
<td>Lunch: 11:30 am – 1:30 pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>Brunch: 10:30 am – 1:00 pm</td>
<td>Dinner: 4:30 pm – 6:30 pm</td>
<td></td>
</tr>
</tbody>
</table>

#### Spartan Spot

<table>
<thead>
<tr>
<th>Day</th>
<th>Lunch</th>
<th>Meal Exchange</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday</td>
<td></td>
<td>6:00 pm – 2:00 am</td>
</tr>
<tr>
<td>Monday through Thursday</td>
<td>9:00 am – 2:00 am</td>
<td>Meal Exchange available from 6:00 pm – 2:00 am</td>
</tr>
<tr>
<td>Friday</td>
<td>9:00 am – 12:00 am</td>
<td>Meal Exchange available from 2:00 pm – 12:00 am</td>
</tr>
<tr>
<td>Saturday</td>
<td>6:00 pm – 12:00 am</td>
<td>Meal Exchange available from 2:00 pm – 12:00 am</td>
</tr>
</tbody>
</table>

#### LaCarte

<table>
<thead>
<tr>
<th>Day</th>
<th>Lunch</th>
<th>Meal Exchange</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>Monday through Thursday</td>
<td>7:30 am – 8:30 pm</td>
<td>Meal Exchange available all day</td>
</tr>
<tr>
<td>Friday</td>
<td>7:30 am – 3:30 pm</td>
<td>Meal Exchange available all day</td>
</tr>
<tr>
<td>Saturday</td>
<td>7:30 am – 1:30 pm</td>
<td></td>
</tr>
</tbody>
</table>
**THINGS TO BRING**

- Telephone
- Non-halogen lamps
- Extra-long twin bed sheets, pillows, comforter, & blankets
- Towels & washcloths
- Alarm clock
- Bathrobe & rubber flip-flops for the showers
- Personal toiletries (soap, shampoo, etc)
- Shower caddy/bucket
- Hangers
- Laundry basket/bag and detergent
- Storage boxes that fit under a bed
- Ironing board & iron
- School supplies
- DVD player
- Computer
- Cups and bowls for snacking in room
- Pictures and home mementos
- Posters (please use poster putty to stick to walls)
- Area rug/carpet
- Microwave (no more than 700 watts)
- Small refrigerator (up to 4 cubic feet)
- Stereo and headphones
- TV and cable cord
- Surge protector/power cords

**THINGS TO LEAVE**

- Pets (only fish are allowed in the residence halls)
- Alcohol, alcohol containers (decorative bottles), alcohol paraphernalia (shot glasses, beer signs, etc). Aurora University is a substance-free campus!
- Controlled substances & paraphernalia
- Toasters, hot plates, etc. No appliances with an open heating coil are allowed.
- Candles and incense
- Explosives, fireworks, etc
- Weapons & ammunition (including paintball guns & air pistols/rifles)

**APPROXIMATE ROOM SIZES**

<table>
<thead>
<tr>
<th>Hall</th>
<th>Double</th>
<th>Standard Suite</th>
<th>Deluxe Suite</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jenks Hall</td>
<td>16.5’ x 9.75’</td>
<td>14.5’ x 11.5’</td>
<td>12.5’ x 12.5’</td>
</tr>
<tr>
<td>Memorial Hall</td>
<td>16.5’ x 9.5’</td>
<td>11.5’ x 7’</td>
<td></td>
</tr>
<tr>
<td>New Hall</td>
<td>Double 18’ x 14’</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Watkins Hall</td>
<td>15’ x 9’</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Davis Hall</td>
<td>15.5’ x 12.5’</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wilkinson Hall</td>
<td>Single 12’ x 10’</td>
<td>Double 14’ x 11.5’</td>
<td></td>
</tr>
</tbody>
</table>
As in all communities, the residence halls at Aurora University are governed by policies and procedures. Residents are expected to comply with these at all times. Upon check-in, all students will be provided with access to the A-Book, which lists Aurora University’s student policies/procedures, and the Residence Hall Guidebook, detailing community resources, expectations, and policies/procedures. Students will sign for these publications, indicating an awareness that they are responsible for reading and understanding the policies and procedures as outlined. Both publications are available on our webpage, www.aurora.edu/student-life/residence/index.html.

Aurora University is committed to informing and educating its students, faculty and staff in the prevention of identity theft. To promote this program and in accordance with the Family Education Rights and Privacy Act (FERPA) which requires that colleges and universities protect the privacy of student records and student identity, it is Aurora University’s policy to NOT release certain information to anyone other than the student unless the student has given us express written permission to do so. This limitation includes PARENTS and SPOUSES.

To submit a completed FERPA authorization form, the student must log on to their account on WebAdvisor and click on “FERPA Release Information.” This form allows students to provide other named individuals with access to the following information:

- Academic Information (registration, academic progress, enrollment status, attendance, academic probation)
- Center for Teaching and Learning (tutoring received)
- Class Schedule or Grades/GPA
- Financial Aid (awards, application data, disbursements, eligibility, financial aid academic progress status)
- Residence Life (housing information)
- Student Accounts (billing information, charges, credits, payments etc.)
- Student Insurance (enrollment status, claim status)

Currently this form does not include Judicial Affairs/student conduct information, which requires a separate release of information, available from the Office of Student Life.

The residence halls are locked 24 hours/day. Student ID cards are programmed for access to the assigned residence hall. Only those students assigned to that residence hall have access to that building.

All guests to the residence halls must be registered. More information on this process will be provided when students arrive in the fall.

A Residence Hall Director is on duty each day of the week, in addition to two Resident Assistants for each area. Duty RAs walk the buildings and carry radios connecting them to the RHD and Campus Public Safety.

Campus Public Safety dispatch is staffed 24 hours/day with both students and professionals. Full-time officers make hourly rounds of campus and respond to issues and concerns in and out of the residence halls.
As with any community, there is a potential for conflict within a residence hall setting. Roommates, neighbors, and hall members will not always agree. When conflicts arise, students are strongly encouraged to work through these on an individual basis. If a student finds him/herself unable to resolve an issue, the Residence Life staff is trained on conflict mediation and is available to assist with resolving the situation. Should a student wish to change rooms/buildings, he/she must work directly with the Residence Hall Director (RHD) to do so. Only the RHD can authorize a room change.

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**Dealing With Conflict**

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**Ethernet/Internet and Phone Service**

Students in all of our residence halls have the opportunity to connect their personal computers directly to AU’s residence hall network. This connection will give them direct, full-time access to the internet, email accounts, library databases, and the Moodle online course management system. Please visit the website listed below for specific information about technical requirements & getting connected:

http://www.aurora.edu/student-life/resources/its/help.html

Each residence hall room offers on-campus & local phone service, as a part of the room rate. For long-distance calling, students are encouraged to purchase calling cards, available at the bookstore, or use their cell phones.

Students must provide their own single-line telephone; cordless phones are discouraged, as they have limited reception in the halls.

Voicemail service is offered for a minimal charge to students. When two or more people share a telephone line, each person can have a private voicemail box; all messages are private. Forms are available in the Office of Residence Life.