

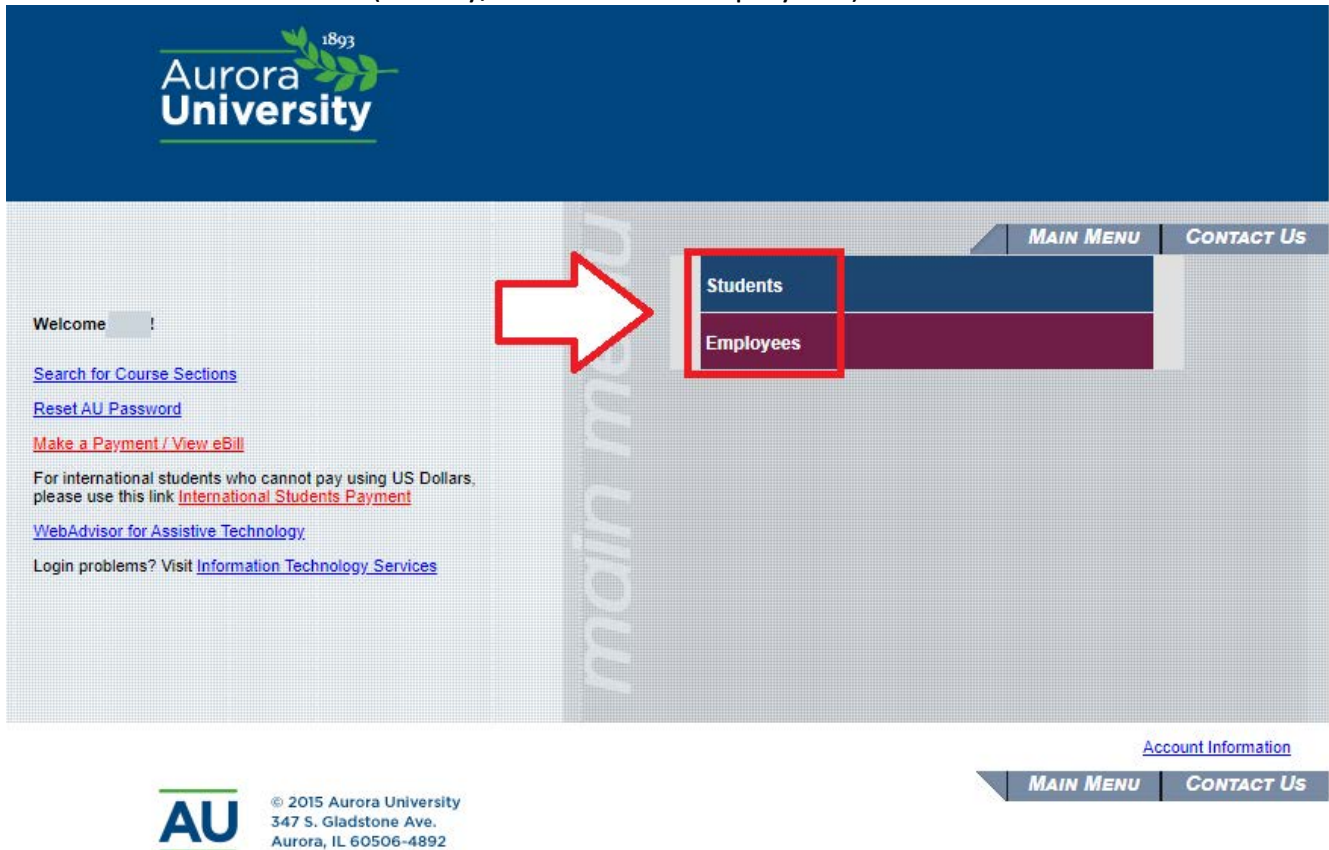
How to Change Your Address in WebAdvisor

In order to change your address on file with the university, please log-in to your WebAdvisor account. If you do not know your username and password, please contact itshelp@aurora.edu. Former students please email reg@aurora.edu in order to update address.

Link to WebAdvisor: <https://wa3.aurora.edu/WebAdvisor/WebAdvisor>

Please note that addresses are updated manually each business day. Please allow at least one business day for your address change to reflect on your file.

1. Click on the Students tab. (Faculty/Staff will click Employees.)



The screenshot shows the Aurora University WebAdvisor interface. At the top left is the Aurora University logo with the year 1893. Below the logo, there are several links: "Welcome !", "Search for Course Sections", "Reset AU Password", "Make a Payment / View eBill", "For international students who cannot pay using US Dollars, please use this link International Students Payment", "WebAdvisor for Assistive Technology", and "Login problems? Visit Information Technology Services". On the right side, there is a navigation menu with "MAIN MENU" and "CONTACT Us" buttons. Below these buttons, there are two tabs: "Students" (highlighted with a red box and a red arrow) and "Employees". At the bottom left, there is the "AU" logo and the text "© 2015 Aurora University, 347 S. Gladstone Ave., Aurora, IL 60506-4892". At the bottom right, there are "MAIN MENU" and "CONTACT Us" buttons.

2. Under the "User Account" section, click on "User Profile".

3. Enter your new address information in the correct fields. Check the box that states "All of my contact information is correct" and then click "SUBMIT". Your information will be updated by Registrar staff the following business day.

User Profile

Address Information For
Your Name

Street Address/Apartment
123 Main St.

City Aurora State Illinois Zip Code 60506

County KAE Kane
Country US United States

*Providing your cell phone number enables you to receive text messages through the AU Alert emergency notification system

Phone Number	Ext	Type
630-844-5462		HOME Home Phone
630-414-5463		CELL Cell Phone

AU E-Mail Address example@aurora.edu
Personal E-Mail Address example@aurora.edu

Effective Start 04/13/20 Effective End

All of my contact information is correct
Last Date the Contact Info was Verified 10/09/17

SUBMIT