



Policy on Chosen Name / Pronoun

As an inclusive community, Aurora University welcomes persons of all sorts. We recognize that some of us use names other than their legal name to identify and refer to themselves. Further, some community members chose to use alternate pronouns to those associated with their legal name.

The University acknowledges that chosen names and pronouns can and should be used wherever possible in the course of University business and education. The University will strive to use chosen names and pronouns in documents and communication whenever possible.

Therefore, it is the policy of the University that an individual may choose to identify themselves within the University's information systems with a chosen first, middle, and/or last name, and pronoun, in addition to the person's legal name. It is further understood that the person's chosen name and pronoun shall be used where possible in University communications and reporting except when the use of the legal name is required. Inappropriate use of the chosen name policy, including but not limited to avoiding a legal obligation, misrepresentation, and the use of offensive language, including profanity or language which has the effect of mockery, may be cause for denying the request.

Examples in which legal name will still appear:

- Enrollment Inquiries and Verifications
- Financial Aid
- Health, Insurance and Medical Documents and Records
- International Visa Status
- Official Transcripts
- Diplomas
- Student Accounts
- W-2 and other tax forms
- Paychecks and pay advices
- Other documents requiring legal name

To use a chosen name please fill out the Request a Chosen Name Change form located under Petition Forms [here](#).