AURORA UNIVERSITY

2027–2028 Special Circumstance Request

STUDENT INFORMATION

Student Name _____ AU Student ID _____

Best Person to Contact* _____ Relationship_____

Phone Number _____

*Note: For currently enrolled students, this person must be on your FERPA authorization form and know the FERPA code.

This form cannot be completed in pencil. Please submit with ALL applicable documentation.

This form is intended for students, spouses, and/or parents who have experienced significant life changes, which include, but are not limited to, the situations noted on this form.

The purpose of this request is to assess an ability to administratively change your FAFSA data due to your unique circumstances and the documents submitted. There is no guarantee an approval will result in increased aid eligibility.

- Thorough documentation is required to explain and verify your situation. Incomplete documentation will cause delays. Additional documents may be requested after initial review.
- After verifying all submitted documents, multiple corrections may be administratively made to your FAFSA before a new offer letter can be generated. The Department of Education will notify you by email of any corrections made.
- This request is in effect for the 2027–2028 academic year only. Policies and procedures are subject to change as influenced by regulatory changes.

A special circumstance review begins after the Office of Financial Aid receives all required documents. Once your request has been fully evaluated and any permissible FAFSA changes have been made, the student's financial aid eligibility will be reassessed. You will be notified of the Special Circumstance Request outcome. A new offer letter will be issued if the request is approved and the student is eligible for additional financial aid.

SECTION A: REQUIRED ITEMS

Print the student's name and student ID number on all submitted documentation to assure proper identification.

☐ Completed Special Circumstance Request form
☐ A statement explaining your appeal condition
☐ Completed 2027–2028 Family Size Verification form (form B1 on **aurora.edu/forms2027**)
☐ Copy of 2025 IRS Tax Return Transcript for all tax filers (student/spouse/parent) listed on the FAFSA. Request a free Tax Return Transcript from the IRS with one of the below methods:
  - Recommended: Request your Tax Return Transcript online or by mail. Go to IRS.gov, scroll down to "Popular topics." Click on "Tax records." Then choose one of the following:
    - Online: Click "Sign in to your online account." Sign in or create an account, then follow the prompts to view, download, or print your Tax Return Transcript(s).
    - By mail: Under "Alternative to getting a transcript online," click "Get transcript by mail" to have transcript(s) mailed to you.
  - Call 800-908-9946.
  - Submit IRS Form 4506-T or 4506T-EZ to the IRS.
☐ Copy of all 2025 W-2s for all people (student/spouse/parent) listed on the FAFSA
☐ Any additional items listed in Section B based on your appeal condition

SECTION B: APPEAL CONDITIONS *(Check applicable box and provide requested information for situation.)*

☐ Loss of Job or Reduction in Hours/Salary

Name of Person Experiencing Loss of Job or Reduction in Hours/Salary_____

January 2026–December 2026 (if more than three employers in 2026, attach additional sheet)

NAME OF EMPLOYER	MONTHS WORKED IN 2026 (EX: JAN–MAR)	INCOME EARNED IN 2026
		$
		$
		$

January 2027–December 2027 (if more than three employers in 2027, attach additional sheet)

NAME OF EMPLOYER	MONTHS WORKED IN 2027 (EX: JAN–MAR)	PROJECTED INCOME EARNED IN 2027
		$
		$
		$

Additional information will be requested after initial review.

☐ Loss of Benefits (taxed Social Security, child support, etc.)
- Provide documentation showing amount of benefit and date that it was/will be terminated.

☐ Separation/Divorce of Student or Parents
Date of Separation/Divorce_____ Projected Yearly Child Support Amount $_____

- Provide legal documentation of the separation/divorce such as official court documents. If unavailable, provide proof of separate addresses (e.g., separate utility bills, separate mortgage/lease).
- Provide documentation showing the amount of child support, if applicable.

☐ Death/Disability of Parent/Spouse
- Provide official documentation of the death/disability.

☐ Major Medical Expenses Paid
- Only medical expenses reflected on Schedule A of the submitted 2025 IRS Tax Return Transcript can be considered.

☐ Tuition Paid for Sibling at Private Elementary, Middle, and High Schools.
- Provide a copy of 2027–2028 tuition bill(s) on school letterhead reflecting the attending student's name.

☐ Other
- If you feel you have an unusual circumstance not covered in any of the above conditions, explain the circumstances in a written statement in detail. Submit any applicable documentation to support your explanation.

SECTION C: CERTIFICATION

I certify that the information I have provided regarding my request is true, complete, and accurate to the best of my knowledge. I understand this information can be used to override federal regulations and submit corrections to my FAFSA. By signing this application, I agree, if asked, to provide information that will verify the accuracy of my request. I understand that if I purposely give false or misleading information in connection with my application for federal student aid, I may be fined, sent to prison, or both.

_____ _____

Signature (This must be written by hand, not typed.) Date

_____ _____

Parent Signature, if student is dependent (This must be written by hand, not typed.) Date