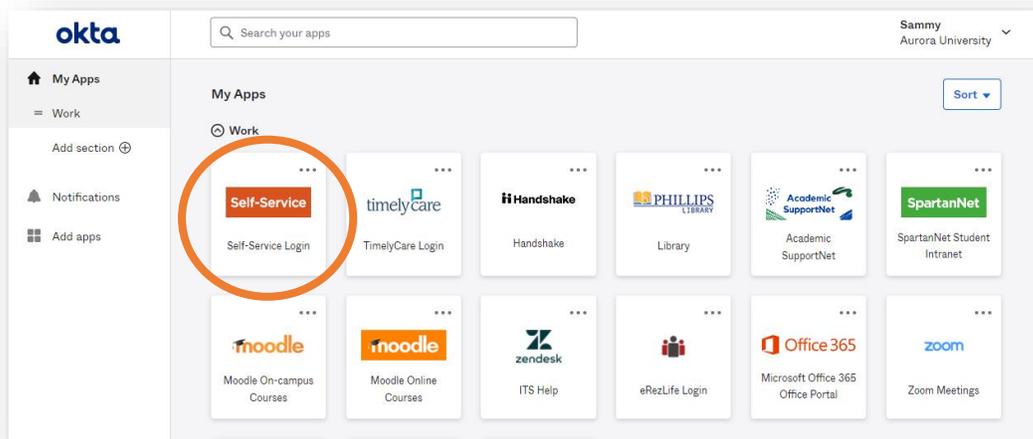
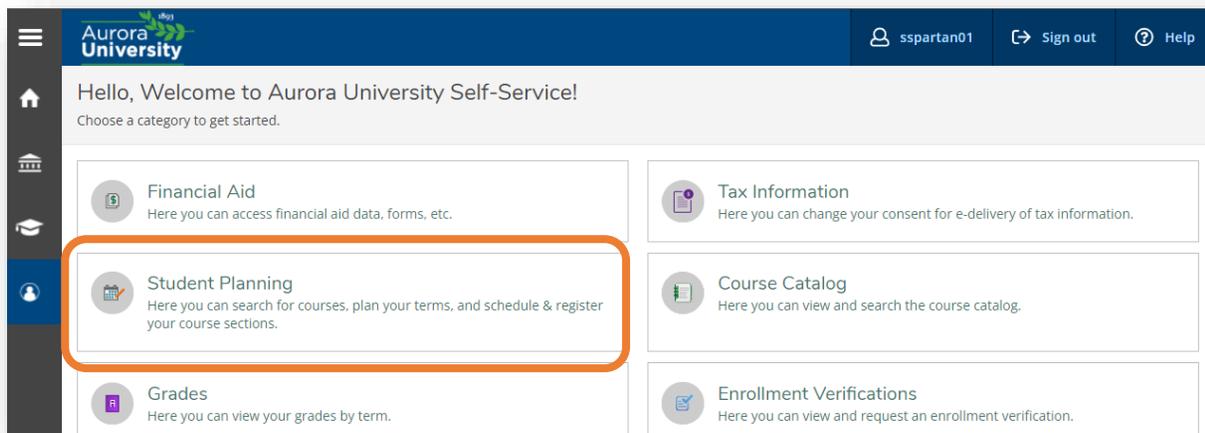


Ordering Textbooks Using Your Course Schedule in Student Planning

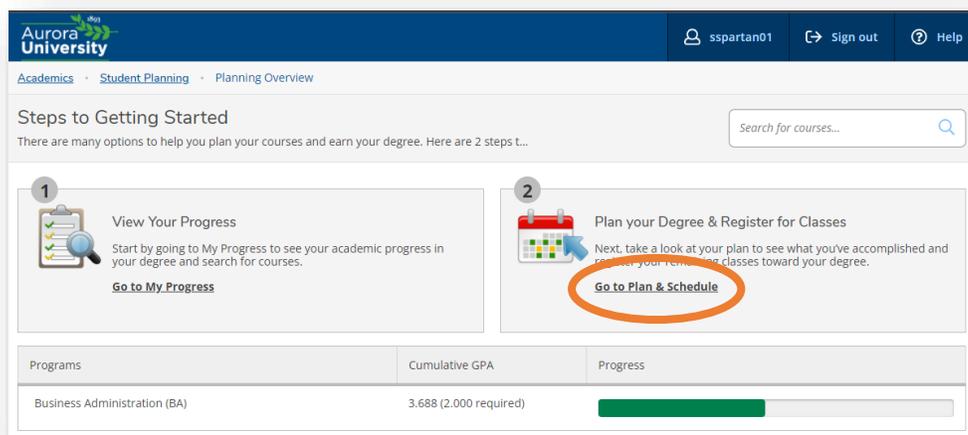
STEP 1: After logging into your **Okta dashboard** at aurorauniversity.okta.com, click on the **Self-Service** application.



STEP 2: You will see a **Self-Service dashboard** with commonly used sites. Click on **Student Planning**.

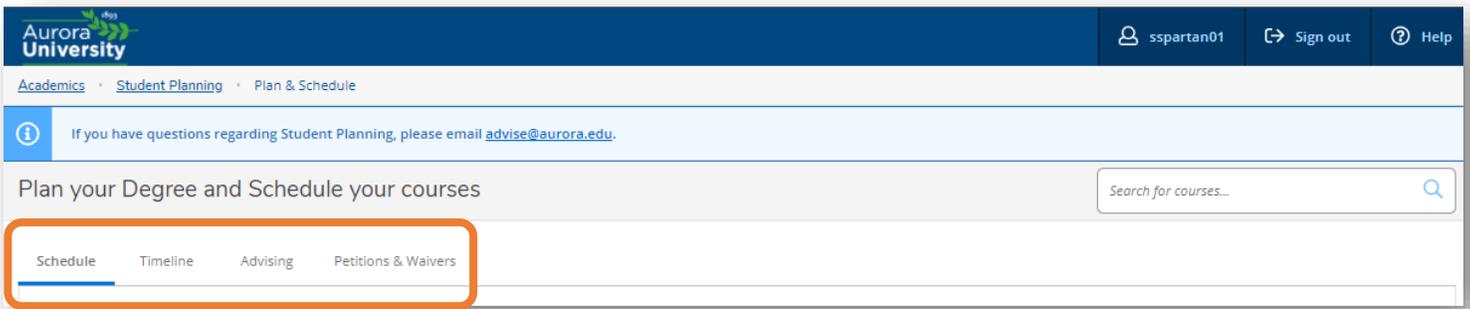


STEP 3: Click on **Go to Plan & Schedule** under **Plan your Degree & Register for Classes**.



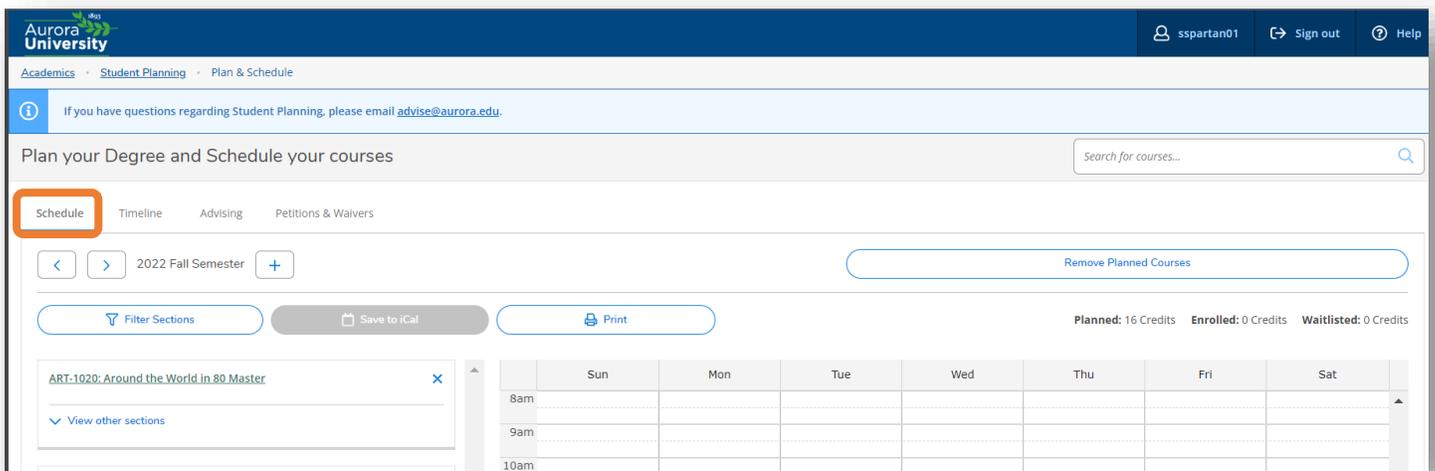
Ordering Textbooks Using Your Course Schedule in Student Planning

STEP 4: Make sure you are viewing the Schedule tab.



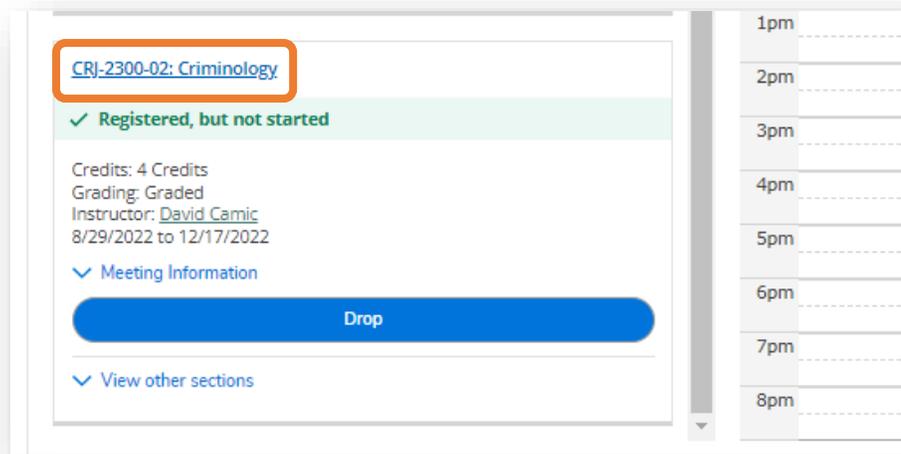
The screenshot shows the Aurora University Student Planning interface. The top navigation bar includes the Aurora University logo, the user name 'sspartan01', and links for 'Sign out' and 'Help'. Below the navigation bar, there are breadcrumbs: 'Academics > Student Planning > Plan & Schedule'. A message bar states: 'If you have questions regarding Student Planning, please email advise@aurora.edu.' The main heading is 'Plan your Degree and Schedule your courses' with a search box 'Search for courses...'. Below this, there is a tabbed interface with four tabs: 'Schedule', 'Timeline', 'Advising', and 'Petitions & Waivers'. The 'Schedule' tab is highlighted with an orange border.

STEP 5: Use the **arrows** to the left of the term heading to navigate to the correct term. **TIP:** *Module (3-, 5-, 8-, or 10-week) classes will show up as separate terms.*



The screenshot shows the Aurora University Student Planning interface with the 'Schedule' tab selected. The top navigation bar and message bar are the same as in the previous screenshot. The main heading is 'Plan your Degree and Schedule your courses' with a search box 'Search for courses...'. Below this, there is a tabbed interface with four tabs: 'Schedule', 'Timeline', 'Advising', and 'Petitions & Waivers'. The 'Schedule' tab is highlighted with an orange border. Below the tabs, there is a navigation bar with arrows and the text '2022 Fall Semester' and a '+' button. To the right of this is a button 'Remove Planned Courses'. Below the navigation bar, there are three buttons: 'Filter Sections', 'Save to iCal', and 'Print'. To the right of these buttons, there is a summary: 'Planned: 16 Credits Enrolled: 0 Credits Waitlisted: 0 Credits'. Below this, there is a course list on the left and a grid on the right. The course list shows 'ART-1020: Around the World in 80 Master' with a 'View other sections' link. The grid shows a weekly schedule with columns for Sun, Mon, Tue, Wed, Thu, Fri, and Sat, and rows for 8am, 9am, and 10am.

STEP 6: Click on the **course title** of any course in the left menu.



The screenshot shows the course details for 'CRJ-2300-02: Criminology'. The course title is highlighted with an orange border. Below the title, there is a green checkmark and the text 'Registered, but not started'. The course details include: 'Credits: 4 Credits', 'Grading: Graded', 'Instructor: [David Camic](#)', and '8/29/2022 to 12/17/2022'. Below this, there is a blue button 'Drop' and a link 'View other sections'. To the right of the course details, there is a vertical time slot menu with options from 1pm to 8pm.

Ordering Textbooks Using Your Course Schedule in Student Planning

STEP 7: Scroll to the bottom of the pop-up window and click **Bookstore Information**.

Section Details

Seats Available	22 of 35 Total
Credits	4
Grading	Graded
Requisites	None

Course Description

Same as: SOC-2300. This course provides an introduction to theories of criminal causation/control and a general overview of the history and development of both criminology and criminality. Additional areas of study include the criminological enterprise, with attention to crime, criminals, victims and punishment, and special emphasis on understanding the social meaning of crime.

Topic

Knowing Ourselves&Others-B

Books

[Bookstore Information](#)

Book Details

ISBN	9780190641696 (Required)
Title	Title: Introduction to Criminology: A Brief Edition
Author	J.R. Fuller
New Price	

Close

STEP 8: This will bring you to the **Aurora University Bookstore's** website.

HOME | SHOPPING CART | MY ACCOUNT | CHECKOUT | 0 Items Total: \$0.00 | Use a keyword, title, author or ISBN

Aurora University 1893

Home | Textbook Lookup | Contact Us | FAQ | My Account | Virtual Textbook Sellback

Categories

- Textbook Lookup
- Face Masks
- Nursing Patch
- Sale Items
- Study Aids
- Alumni
- Holiday Gifts
- AU Logo Gifts
- AU Spiritwear
- Family Spiritwear
- Spartan Athletic Park
- School Supplies

Home

TEXTBOOK LOOKUP

Academic Term

22/FA

Department

CRJ - Criminal Justice

Course

Ordering Textbooks Using Your Course Schedule in Student Planning

STEP 9: The textbook information for the course you clicked on should automatically pull up. If there are no textbook/material requirements, “No course materials are required for this course” will display. Otherwise, select the option you want (buy/rent, new/used), and click **Add/Update Items in Cart**.

The screenshot shows the Aurora University Bookstore interface. On the left, there is a sidebar with the bookstore's name and address: Aurora University Bookstore, Dunham Hall, 1400 Marseillaise Place, Aurora, IL 60506, (630) 844-5524, bookstore@aurora.edu. The main content area displays course information for '2300 - Criminology'. Under the 'Section' header, it shows '02 - CAMIC, DAVID'. Below this, the 'Materials' section is visible, with a 'Quick Select' area containing buttons for 'Lowest Cost + Rentals', 'Lowest Cost + No Rentals', 'Add to My Courses', and 'Clear Choices'. A box highlights '1 Required Materials' for 'INTRODUCTION TO CRIMINOLOGY [FULLER] (9780190641696)'. The options listed are: Rent Used (\$67.38, Out of Stock), Buy New (\$104.99, selected), Rent New (\$93.62), and Buy Used (\$78.75, Out of Stock). A button labeled 'Add/Update Items in Cart' is highlighted at the bottom.

STEP 10: Add any other textbooks for the term, and then **proceed through the purchasing process**.

The screenshot shows the 'SHOPPING CART' page. A message at the top states 'INTRODUCTION TO CRIMINOLOGY added to your shopping cart.' Below this, the course details are shown: Course: 22/FA CRJ 2300 02, INTRODUCTION TO CRIMINOLOGY, with a 'Remove' button. The selected option is 'Buy/Rent: Buy' and 'New/Used: New', priced at \$104.99. A quantity of 1 is entered in the quantity field. At the bottom, there is a 'Coupon code:' field with an 'Apply to order' button. On the right side, three buttons are highlighted: 'Continue shopping', 'Update cart', and 'Checkout'.