EVENTS

Jobapalooza
Saturday, November 27
10 a.m. - 2 p.m.
4th Annual Jobapalooza: Rockford’s Professional Career Fair
At
Radisson Hotel and Conference Center
200 S. Bell School Rd., Rockford, IL

Start your job search here, hosted by the Rockford Area Society of Human Resource Management (SHRM). Top local employers from a variety of industries will be on hand to recruit professional-level candidates for jobs and internships. Dress professionally and bring copies of your resume.

For more information, visit rashrm.org

PART-TIME JOB OPENINGS

Seeking a Nursing student to help prep for Phlebotomy Certification. Would like help study to for exam. Pay rate is negotiable, hours Monday and Wednesday evenings with some flexibility. Contact info is: Kelsey Slezak email rfslezak@att.net

Chicago Zoological society is seeking part-time seasonal help. If interested visit www.czs.org.

www.Care.com is a website listing local part time jobs for students.

INTERNSHIP OPPORTUNITIES

The deadline for a spring semester internship is December 15th. Information along with the applications is available on-line at http://www.aurora.edu/academics/resources/crouse-center/internships/student-internship-information.html
**Music Business Intern** - This internship is about half studio/production experience, and about half business/marketing experience. You'll learn skills related to both audio recording and the day-to-day operation of a small business. You'll work with our lead engineer during in-studio recording sessions and provide assistance with live sound for events around the Chicago area. You'll also assist with tasks required for overall business operation of the studio, including basic administration tasks (like database management) and marketing tasks (like blogging). Every intern works on a market research project during his or her time here – this is a volatile, changing time in the music industry, and it's important for you and for us to explore new trends and ideas. For example, you might be asked to explore a new source of music income, create products and services we could offer to clients, and present these at a staff meeting. Your specific project will be chosen to suit your knowledge and interests.  
**Duration and expectations:** Approx. 10 weeks, beginning January 2010 and ending May 2010. We’ll decide specific dates and hours with you, but you'll need to volunteer 12-15 hours a week. Additional time spent assisting at events will be paid.  
**Contact:** Anna Hammond at anna@backthird.com. E-mail a cover letter and resume by November 30, 2010 – no faxes or phone calls please.

**Visual Business Solutions (VBS)** is a virtual software company and is looking for a part-time Marketing Intern who can work 8-10 hours per week. You will work primarily from home and will report directly to the President of VBS. You will assist with: Strategic Marketing Plan(s), Niche Market Research, Creating a Branding Story for VBS, Creating Marketing collateral, Market Segmentation Efforts, and current marketing initiatives. Compensation is $11/hour. The ideal candidate will:
- have a solid understanding of marketing principles with a desire to apply them in a real-world environment
- have excellent communication skills
- have outstanding follow-through and attention to detail
- be creative
- have a basic understanding of business principles
- be able to work independently and as a team member

Send your resume to: Mary Morgan Executive Director, VBS mary.morgan@visualbusiness.net

The **Chicago Festival Association**, producer of the [McDonald's® Thanksgiving Parade](#), is pleased to announce full-time and part-time internship opportunities for the spring of 2011. Interns contribute to all aspects of event production and gain valuable experience through exposure to a variety of industries. Students interested in pursuing a career in the special events industry are encouraged to apply. This internship entails preparation of the McDonald's® Thanksgiving Parade as well as other CFA produced events. Spring internships begin in early January and last until May 13, 2011.  
**Interested Applicants should e-mail a copy of your resume, cover letter & writing sample to:**
Dan Mulka - Director of Marketing and Community Relations - Chicago Festival Association - 1507 East 53rd Street #102 - Chicago, IL 60615 - P. 312.235.2217 - F. 866.397.4037 - Dan.Mulka@chicagofestivals.org

**Summer Internship - The Muscular Dystrophy Association** is seeking graduate students, graduating seniors or undergraduates entering their Junior or Senior year, studying
public relations, communications, journalism, advertising or marketing to coordinate regional public relations efforts for special events, fundraisers, public service campaigns and the 2011 MDA Telethon on Labor Day weekend. Qualified candidates will possess strong writing and communication skills, be self-motivated and be able to work in a fast-paced, deadline-oriented environment. Experience in writing press releases, media advisories and pitching material to the news media is a plus. Successful candidates will work as Regional Public Affairs Coordinators (RPACs) from one of MDA’s offices in New York, Boston, Philadelphia, Hamden, Chicago, Milwaukee, Atlanta, Charlotte, Dallas, Houston, Los Angeles, Phoenix, Denver, Seattle, Washington D.C., Columbus, Las Vegas, Portland and Jacksonville. This is a rich opportunity to build a professional portfolio. Successful candidates will write press releases and media alerts, pitch stories and build relationships with local and national news media. The summer internship runs from 12 to 14 weeks, depending on individual school schedules; salary is $400 per week. Interns will receive training, direction and support from MDA’s regional and national offices. MDA is the nonprofit health agency dedicated to curing muscular dystrophy, ALS and related diseases by funding worldwide research. The Association also provides comprehensive health care and support services, advocacy and education. For more information about MDA, visit www.mda.org. For more information about MDA’s RPAC program and to apply online, visit www.mdainternships.org. A cover letter, resume and writing sample will be required to complete the application.

Contact: Kelli Park | Public Relations Coordinator | Muscular Dystrophy Association | 3300 E. Sunrise Drive, Tucson, AZ 85718 | (520) 529-5317 | kpark@mdausa.org

If you are looking for an internship in graphic design, digital media, social media, web development, on-line marketing or programming you may want to check out this website: http://www.nicholascreative.com/jobs

JOB SEARCH TOOLS

Make sure you join the Career Development page on Moodle or on Facebook. Search for the key words “Aurora University Career Development.” This is a great source for internship opportunities.

College Central Network has all the information and resources you need to explore careers as well as launch your search for a job or internship. Free for students - to register go to http://www.collegecentral.com/aurora/