AURORA UNIVERSITY
WOODSLOCK CENTER
2013
ANNUAL SAFETY REPORT
Aurora University Woodstock Center - Mission Statement

Aurora University Woodstock Center is an inclusive community dedicated to the transformative power of learning.

The Clery Act

The information herein is important, complies with the Jeanne Clery Disclosure of Campus Safety Policy and Campus Crime Statistics Act and the Drug Free Schools and Communities Act, and will help us all in maintaining a safe campus environment that will support the high quality of education being provided at Aurora University Woodstock Center. Read this material carefully. Aurora University Woodstock Center’s annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus and on public property within or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.

Aurora University Woodstock Center - Safety

Campus Safety - A Shared Responsibility:

At Aurora University Woodstock Center, the safety and well-being of the students, faculty, and staff are a top priority. A number of people are involved in this effort, but a truly safe campus can only be achieved with the help and cooperation of everyone.

As an educational community, we expect Aurora University Woodstock Center to provide a safe and secure environment for learning. Creating and maintaining such an environment, however, is a shared responsibility among all members of the community. Aurora University Woodstock Center seeks to minimize criminal opportunities and encourages students and employees to be responsible for their own security and the security of others.

Aurora University Woodstock Center has forged a close working relationship with the Woodstock Police Department and the Woodstock Fire Department. Faculty and staff, in conjunction with the Woodstock police and fire departments provide a safe and secure learning environment.
Reporting Emergencies and Criminal Activity

In an emergency, dial 911.

What If Your Complaint or Concern Is Not An Emergency?

If your complaint or concern is not an emergency, contact Aurora University Woodstock Center at 815-337-6051. For non-emergency police service, call 815-338-2131. For non-emergency fire department service, call 815-338-2621.

Emergency Notification System

Text Message Alert System

AU offers a text message alert system as one method to communicate about a school closing or emergency. Students are automatically registered for the system. A student may opt out of the alert system through the Address Change link on their WebAdvisor account.

TIMELY WARNINGS

Consistent with its obligations under the Clery Act, the University will issue a timely warning for any serious incident that constitutes an ongoing or continuing threat to campus. Victims are not identified in either timely warnings or the Annual Security Report.

Access to Campus Facilities

Aurora University Woodstock Center is a non-residential campus.

Academic Building Access

Academic building access is limited to University students, faculty, staff, alumni and invited guests. These buildings are locked when classes or University sponsored events are not taking place.

Maintenance of Campus Facilities

The campus of Aurora University Woodstock Center is well lit and regularly checked by Physical Properties. The Physical Properties Department also plays a key role in ensuring a safe and secure environment. This department is responsible for maintaining the University's buildings/grounds and making routine inspections of campus facilities. Physical Properties is dedicated to providing the best possible service to the University. To that end, it places highest priority on work required for the health, safety and security of its students, faculty and staff.
Crime Prevention Tips

Aurora University Woodstock Center places the highest priority on personal safety for students, faculty, and staff. Safety on campus is everyone's business and responsibility. Here are a few tips for keeping yourself safe on campus:

- Always lock doors to your vehicle.
- Store valuables left in your vehicle out of sight.
- Do not leave your lap top or cell phone unattended or out of your sight.
- Be aware of strangers loitering suspiciously in the halls, stairwells, or outside.

Report any suspicious activity.

Emergency Numbers:

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<thead>
<tr>
<th></th>
<th>Emergency</th>
<th>Non-Emergency</th>
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<tbody>
<tr>
<td>Woodstock Fire Department</td>
<td>911</td>
<td>815-338-2621</td>
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<tr>
<td>Woodstock Police Department Emergency</td>
<td>911</td>
<td>815-338-2131</td>
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<tr>
<td>Turning Point Social Services</td>
<td>800-892-8900</td>
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<tr>
<td>Centegra Hospital</td>
<td>815-338-2500</td>
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Emergency School Closing Policy

Aurora University Woodstock Center's policy is to remain open for instruction if at all possible. The University will be open for classes unless otherwise announced.

University closing information will be made available online, via email, on local broadcast outlets, and via the AU emergency text messaging system.

In the event of inclement weather, natural disaster or other emergency situation that results in closing the University, please check one of the following sources for additional information:

Email:

An official email notification will be sent to Aurora University student e-mail accounts in the event of class cancellation.
Online:

www.aurora.edu
www.emergencyclosings.com

Telephone:

AU General Information -- 630-892-6431
Woodstock Center – 815-337-6051

Local Hospitals

- Centegra Hospital - Woodstock
  3701 Doty Rd.
  Woodstock, IL 60098
  Telephone: 815-338-2500

- Centegra Hospital – McHenry
  4201 Medical Center Dr.
  McHenry, IL 60050
  815-344-5000

Drug and Alcohol Use

The Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226, require that, as a condition of receiving funds or any other form of financial assistance under any Federal program, an institution of higher education must adopt and implement a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. Aurora University Woodstock Center supports this requirement and will maintain a drug-free environment in the workplace, on the campus, and for all University-sponsored events. Aurora University Woodstock Center prohibits the unlawful manufacture, possession, distribution, or use of illicit drugs and/or alcohol by students and employees. This policy applies both to on-campus and off-campus activities, including student-sponsored social activities. Additionally, Aurora University Woodstock Center prohibits the manufacture, possession, distribution or use of alcohol on the Aurora University Woodstock Center campus.

Sanctions for Alcohol Violations

As an educational institution, Aurora University Woodstock Center expects its students to behave in a mature and responsible manner. As an alcohol-free campus, intoxicants are not permitted on campus, no matter the student’s age. When a student fails to follow the alcohol policy, the University considers such a violation to be serious. The sanctions given for alcohol violations represent a commitment to providing learning outcomes that will help the student to
understand the impact of their behavior not only on themselves but also on the University community.

The sanctions listed below do not represent an all-inclusive list. Based on the severity of the violation, the level of cooperation with staff members during the incident, the disciplinary history of the student, and/or any other factors, any Class of sanctions, any combination thereof, or any additional sanctions may be instituted, as deemed appropriate by the disciplinary hearing officer. Student Life works in conjunction with other areas on campus, such as Athletics, who also reserve the right to respond to student conduct situations with their own processes.

Please note that other policies violated in conjunction with an alcohol violation may result in additional sanctions.

CLASS ONE

- **Disciplinary Admonition.** Notification that the student will face additional disciplinary action should he/she be held responsible for future policy violations.
- **Educational.** The student will complete the Alcohol.Edu assessment within three weeks.
- **Fine.** The student will pay a fine of $100.
- **Parental Notification.** The Dean of Student Life or designee will notify via letter the parents/guardians of residents under the age of 21 of the violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

CLASS TWO

- **Disciplinary Probation.** The student will be placed on disciplinary probation for a period no less than one full semester in addition to the current semester.
- **Educational.** The student will host a screening of an alcohol education video, along with 5-10 friends they will invite. A staff member will facilitate the experience, including a pre-test, a post-test, and discussion questions.
- **Fine.** The student will pay a fine of $150.
- **Parental Notification.** The Dean of Student Life or designee will notify via letter the parents/guardians of residents under the age of 21 of the violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

CLASS THREE

- **Outside Involvement.** The student will be prohibited from representing the University in a leadership capacity.
- **Assessment.** The student will complete an alcohol screening assessment through a University-approved resource at their own expense within three weeks and will complete any recommendations within a time period specified by the assessor.
- **Fine.** The student will pay a fine of $200.
• **Parental Notification.** The Dean of Student Life or designee will notify via telephone call the parents/guardians of residents under the age of 21 of the violation.

• **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

**CLASS FOUR**

• **Suspension.** The student will be suspended from Aurora University Woodstock Center for a minimum of one full semester in addition to the current semester.

• **Parental Notification.** The Dean of Student Life or designee will notify via telephone call the parents/guardians of residents under the age of 21 of the violation.

• **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

Sanctions for Controlled Substance Violations

As an educational institution, Aurora University Woodstock Center expects its students to behave in a mature and responsible manner. In accordance with state and federal law, the University prohibits the use, possession, or distribution of any state or federally controlled substance or drug paraphernalia except as expressly permitted by law. When a student fails to abide by this policy, the University considers such a violation to be serious and the student will be subject to disciplinary action. **The University also reserves the right to pursue criminal action against the offending student(s).** According to state statutes, penalties for the delivery of controlled substances are increased if conducted on school grounds or within 1,000 feet of school grounds (720 ILCS 550/4, Section 5).

The sanctions listed below do not represent an all-inclusive list. Based on the severity of the violation, the level of the student’s cooperation with staff members during the incident, the disciplinary history of the student, and/or any other factors, any sanctions, any combination thereof, or any additional sanctions may be instituted, as deemed appropriate by the disciplinary hearing officer. Student Life works in conjunction with other areas on campus, such as Athletics, who also reserve the right to respond to disciplinary situations with their own processes and additional sanctions. Please note that other policies violated in conjunction with a controlled substance violation may result in additional sanctions.

**CLASS ONE**

• **Probation.** The student will be placed on disciplinary probation for the remainder of his/her time as a student at Aurora University Woodstock Center.

• **Educational.** The student will watch the DVD “What’s Wrong with Marijuana” and respond in writing to a series of questions. The student then will schedule assessment meetings with Counseling Services and the Wellness Center.

• **Fine.** The student will pay a fine of $200.

• **Parental Notification.** The Dean of Student Life will notify via letter the parents/guardians of students under the age of 21 of the violation.
• **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

**CLASS TWO**

• **Assessment.** The student will complete a controlled substance screening assessment through a University-approved resource at his/her own expense within three weeks and will complete any recommendations within a time period specified by the assessor.
• **Fine.** The student will pay a fine of $300.
• **Parental Notification.** The Dean of Student Life will notify via letter the parents/guardians of students under the age of 21 of the violation.
• **Criminal Report.** Campus Public Safety will issue a “Notice to Appear” in court or criminal complaint in response to the criminal violation.
• **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

**CLASS THREE**

• **Suspension/Expulsion.** The student will be suspended from Aurora University Woodstock Center, either for a designated period of time or permanently.
• **Fine.** The student will pay a fine of $400.
• **Parental Notification.** The Dean of Student Life will notify via telephone call the parents/guardians of students under the age of 21 of the violation.
• **Criminal Report.** Campus Public Safety will issue a “Notice to Appear” in court or criminal complaint in response to the criminal violation.
• **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

**Effects of Using Alcohol and Controlled Substances**

Substance and alcohol abuse not only affects the users, it affects their loved ones, and those with whom they work, live or attend class. Abusers can be unpleasant and dangerous. Substance/alcohol abuse can cause impaired eyesight, slower reaction time, lessened concentration, and poor judgment. In addition, it can affect the safety, motivation, and attitude of the abusers and those they are around.

Students should be aware of the health risks associated with the use of illicit drugs and alcohol. Student employees in supervisory roles will be provided with training in the recognition of or early warning signals of drug/alcohol abuse. Informational materials will be made available to students and staff through the Division of Student Life.

Aurora University Woodstock Center recognizes the responsibility of maintaining an educational environment conducive to academic achievement and student growth in the development of mature and responsible adult behavior. The final choice, however, rests with the individual. Aurora University Woodstock Center does not tolerate substance abuse and has adopted policies regarding this matter. University policies are stated in the University A-Book,
which is available on line at www.aurora.edu/documents/abook.pdf. Copies are also available at the Student Life Department.

- Aurora University Woodstock Center prohibits the unlawful manufacture, possession, distribution, or use of illicit drugs and/or alcohol by students and employees. This policy applies both to on-campus and off-campus activities, including student sponsored social activities and professional meetings attended by University employees.

**Alcohol**

- It is illegal to give or sell alcohol to an individual under the age of 21.
- It is illegal to have an open container of alcohol in any vehicle.
- It is illegal to serve alcohol to an intoxicated person.
- It is illegal to sell alcohol without a permit or license.
- Driving under the influence is a criminal offense. A fine is imposed and a three month license suspension is minimum.
- Being intoxicated is not a defense to any charge for a criminal act.
- An underage person involved in a drinking/driving crash may sue the person at fault for those who provided the alcohol.

All of the above carry fines and may carry a possible jail term.

**Drugs**

Criminal penalties for drug related offenses may be determined by the substance, the amount of the substance, where the substance is sold, or to whom. The offense may fall under one of the following classifications and receive the corresponding sentence:

- Class A - up to one year
- Class B - up to 6 months
- Class C - 1 to 3 months
- Class X - 6 to 30 years
- Class 1 - 4 to 15 years
- Class 2 - 3 to 7 years
- Class 4 - 1 to 3 years

**Reporting Responsibility**

Employees are obligated to report any criminal drug/alcohol statute conviction, for a violation occurring in the workplace. Appointed personnel and classified staff employees should report such information to the Human Resources Department 630-844-5493. Students and student employees should report to the Director of the Woodstock Center 815-337-6051. These individuals are also available to answer any questions related to the legislation or the University's compliance.
Victims' "Bill Of Rights"

Aurora University Woodstock Center is committed to providing appropriate support and referrals to people who have been victimized in some way (by crimes or violations of University policy) and choose to report the incident to University Administration. At Aurora University Woodstock Center, a victim has the right:

- to be treated with dignity, respect and compassion;
- to have confidentiality maintained (within the bounds of law and prudence);
- to have criminal procedures fully explained;
- to receive referral information for available support services;
- to have an advisor or support person present;
- to be informed of the general outcome of proceedings;
- to be kept informed of the status of any perpetrator(s); and
- to request assistance from the University in deterring any harassment or retribution.

Dating Violence & Domestic Violence

Dating/domestic violence means physical abuse, harassment, intimidation, interference with personal liberty, or willful deprivation of a family member, household member, or person with whom the perpetrator has, or has had, a dating or engagement relationship.

Stalking

Stalking means engaging in a course of conduct directed at a specific person, that the perpetrator knows or reasonably should know that this course of conduct would cause a reasonable person to fear for his or her safety or the safety of others, or suffer emotional distress. Examples of stalking behavior include following a person, conducting surveillance of the person, appearing at the person’s home, work or school, making unwanted phone calls, sending unwanted emails or text messages, leaving objects for the person, vandalizing the person’s property, or injuring a pet.

Sexual Discrimination

Aurora University Woodstock Center is committed to providing a learning, working and living environment that promotes personal integrity, civility and mutual respect. Aurora University does not discriminate, or tolerate discrimination, against any member of its community on the basis of race, color, national origin, ancestry, sex/gender, age, religion, disability, pregnancy, veteran status, marital status, sexual orientation, or any other status protected by applicable federal, state or local law in matters of admissions, employment, or in any aspect of the educational programs or activities it offers.

Sex discrimination (including sexual harassment, sexual assault, and sexual violence) is a serious offense that has major consequences for the victim, the respondent, and the campus community.
Dating violence, domestic violence, and stalking are also prohibited by this policy. Sexual assault, sexual violence, dating violence, domestic violence, and stalking are collectively referred to in this policy as “sexual misconduct.” Aurora University is committed to addressing sexual misconduct, will not tolerate any sexual misconduct, and has developed the following guidelines prohibiting such incidents.

**Sexual Harassment**

Sexual harassment may consist of repeated actions or may even arise from a single incident if sufficiently extreme. Sexual harassment includes unwanted sexual advances, requests for sexual favors, or visual, verbal, or physical conduct of a sexual nature when: (1) submission to such conduct is made a term or condition of employment or the educational relationship, status in a position of employment or an academic course or program, or participation in any University activity; (2) submission to or rejection of such conduct is used as a basis for a decision affecting an individual’s employment or educational relationship, status in a position of employment or an academic course or program, or participation in any University activity; or (3) such conduct has the effect of unreasonably interfering with a student’s work performance or creating an intimidating, hostile, or offensive working, educational, or living environment.

**Sexual Assault**

Sexual assault/sexual violence is a particular type of sexual harassment that includes physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent due to the victim’s use of drugs or alcohol. This includes, but is not necessarily limited to, inappropriate touching, sexual intercourse of any kind without consent, rape, and attempted rape.

A person who has been a victim of sexual assault should report the crime to the Campus Safety Office or the local police. The University provides support services for persons who have been victims of sexual assault. Staff will serve in an advocacy role and help refer individuals for appropriate medical, police, disciplinary, and counseling assistance. Those who report a sexual assault will be advised of the importance of preserving evidence which may be necessary to provide proof for prosecution. Upon request, assistance will be provided in changing academic schedules and living arrangements, when reasonably available.

Reported complaints of sexual assault will be investigated, and information obtained in the process will be kept as confidential as possible. Whether or not a victim chooses to initiate criminal charges, s/he retains the right to file a complaint through the student disciplinary system or employee grievance process. The University will support the victim’s choice in response to sexual assault. Should the alleged misconduct of a student be subject to review through formal hearing procedures, the accused and accuser will be afforded the opportunity to present relevant information; be accompanied by a support person; and be apprised of the results of the disciplinary review. In the event the accused is found in violation, the entire range of sanctions outlined in the Code of Conduct may be considered including, but not limited to, disciplinary probation, suspension, or expulsion from the University. Should the alleged sexual assault involve an employee, sanctions will be determined under applicable employment contracts and
agreements. It is the legal obligation of all members of the University community to report to the Assistant Vice President for Student Life any knowledge of an alleged sexual assault. A thorough investigation will be conducted to prevent future occurrences. Under the Clery Act, it is a federal requirement to report all incidents involving alleged sexual assault. Aurora University and its representatives are considered “mandated reporters” and, as such, will report the incident to the appropriate civil authorities. Notice will be given to the victim that a report of an alleged assault has been made. Only notice that an incident has occurred will be reported; the victim’s name will be withheld, unless written consent is provided to the University by the victim.

Consent

All non-consensual sexual conduct is absolutely prohibited by the University. Consent is informed, freely and actively given, and requires clear communication between all persons involved in a sexual encounter. Consent is active, not passive. Consent can be communicated verbally or by actions. But in whatever way consent is communicated, it must be mutually understandable. Silence, in and of itself, cannot be interpreted as consent. Consent to one form of sexual activity does not imply consent to other forms of sexual activity. Consent cannot be procured by use of physical force, compelling threats, intimidating behavior, or coercion. Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. Consent can be withdrawn at any time.

If you have sexual activity with an individual who is mentally or physically incapacitated (by alcohol or other drug use, unconsciousness or blackout), you are in violation of this policy. Incapacitation is a state where one cannot make a rational, reasonable decision because they lack the ability to understand the who, what, when, where, why or how of their sexual interaction. This policy also covers someone whose incapacity results from mental disability, sleep, involuntary physical restraint, or from the taking of a so-called “date-rape” drug. Possession, use and/or distribution of any of these substances, including Rohypnol, Ketamine, GHB, Burundanga, etc. is prohibited, and administering one of these drugs to another student for the purpose of inducing incapacity is a violation of this policy. More information on these drugs can be found at http://www.911rape.org/.

Options for Assistance

Students who have been subjected to sex discrimination, including sexual harassment, sexual assault, and sexual violence, may wish to seek counseling services. Students may receive free counseling from the Aurora University Counseling Center (630-844-5416), the University Chaplain (630-844-6866) or Turning Point Social Services (800-892-8900). These resources are available whether or not a victim chooses to make an official report or participate in the disciplinary or criminal process; however, these services can assist complainants with obtaining needed resources, explain reporting options, and help navigate the reporting process, and provide ongoing support as needed.
A victim of sexual misconduct may also wish to seek treatment for injuries, preventative treatment for sexually transmitted diseases, and other health services. Medical treatment can also be crucial to preserving evidence in the event of a criminal investigation.

It is highly recommended that victims of sexual misconduct seek medical attention, preferably within the first 12-hours post-assault. Our local emergency rooms have trained health care professionals on staff, including Sexual Assault Nurse Examiners, experienced in assessment, evidence collection and treatment of victims of sexual assault. While victims will be referred to our local emergency rooms for medical attention, our on-campus Wellness Center can provide additional information and support to victims on how to seek further medical attention and what to expect at the visit. The Wellness center can be reached at 630-844-5416.

For further support and advocacy victims of sexual assault may contact Turning Point Social Services (800-892-890), our local sexual assault/domestic violence crisis center. Professionals from Turning Point provide free, 24-hour crisis intervention which includes support for victims at the hospital emergency room, information about medical exams and evidence collection, as well as individual counseling and support groups.

For a listing of additional 24-hour crisis intervention services (counseling & advocacy for victims of sexual assault) within the State of Illinois you may visit the Illinois Coalition Against Sexual Assault (ICASA) web page at www.icasa.org. In addition the National Sexual Assault Hotline (1-800-656-HOPE) can provide information on crisis centers throughout the United States.

- Examples of such conduct include: offensive oral, physical, written or pictorial communication relating to gender or to sexual orientation.
- Unwelcome and irrelevant comments, references, gestures or other forms of personal attention which are inappropriate to the academic or employment setting and which may reasonably be perceived as sexual overtures or denigration.

**Sexual Assault Investigation Procedures**

Aurora University Woodstock Center is committed to the prompt and equitable resolution of all alleged or suspected violations of its Sex Discrimination Policy about which the University knows or reasonably should know, regardless of whether a complaint alleging a violation of this policy has been filed and regardless of where the conduct at issue occurred.

Throughout the investigation and resolution process, Complainants and Respondents will be treated fairly and equitably. For example, the parties will be given equal access to information, equal opportunities to provide information, periodic updates on the status of an investigation as needed, and contemporaneous written notice of the outcome of University proceedings. The complainant and the respondent have the right to be accompanied to any interview, hearing or other meeting related to this process by the advisor/support person of their choice. The support person may attend but shall not participate in the hearing, interview or related meeting. Aurora University prohibits the use of any recording devices during these proceedings.
During its investigation, the University will typically seek to interview any Complainants and Respondents, as well as any other potential witnesses. The University will also review relevant documents, which may include (but are not limited to) disciplinary files and law enforcement reports. Respondents are also expected to provide as much information as possible in connection with the investigation.

**Sexual Assault Disciplinary Hearing**

A Disciplinary Hearing will be conducted (i) when any party so requests in connection with a matter that is eligible for informal resolution; and (ii) to all matters that are not eligible for informal resolution (i.e., matters involving alleged or suspected sexual assault or sexual violence). The University may also elect to conduct a disciplinary hearing in any matter when the University deems it appropriate.

Upon hearing all of the testimony and reviewing the initial findings from the investigation, the hearing officer will determine if the Sex Discrimination Policy has been violated and, if necessary, determine the appropriate sanctions and remedies. The standard used to determine whether this policy has been violated is the “preponderance of the evidence” standard. In other words, for a finding of “responsible,” the investigator/hearing officer must conclude that it is more likely than not that the respondent violated this policy.

**Sanctions**

Sexual misconduct violations are considered serious offenses by the University and will result in serious consequences for the offending student. The following sanctions comprise a range of sanctions that may be imposed for a violation of this policy. One or more sanctions may be imposed at the discretion of the hearing officer. This list does not limit the actions available to a hearing officer and is not inclusive of all actions that could be taken as a result of a violation of University policy.

- **Expulsion**: Permanent separation from the University. Students who have been expelled may not be on campus without specific written permission of the Dean of Student Life or designee. If an expelled student is found on campus without permission for any reason, the Woodstock Police Department will be called and he/she will be charged with criminal trespass.

- **Suspension**: Separation from the University for a specified period of time. The student will not participate in University-sponsored activities and may not be on campus without specific written permission of the Dean of Student Life or designee. If any suspended student is found on campus for any reason without permission, the Woodstock Police Department will be called and he/she will be charged with criminal trespass.

- **Loss of Extracurricular Privileges**: The student may lose the privilege of participating in extracurricular activities and/or running for or holding office in any student group or organization as part of a disciplinary sanction. This includes, but is not limited to, participation in athletic, music, and dramatic events, programs, groups, and teams.
• **No Contact Agreement:** The student will be prohibited from initiating contact with another member of the University community. Contact includes direct interactions in person, through technology, or through a third-person. This may include limiting access to areas to avoid incidental contact. A No Contact Agreement may be imposed at a student’s request without conduct proceedings if it does not involve any accommodation changes. A No Contact Agreement is not limited by location and would remain in place for the duration of enrollment; it would only be considered terminated if the person who originally requested it asked to have it terminated.

• **University Referral:** The student is assigned a mandatory referral to a campus resource, such as the Counseling Center, Wellness Center, and/or alcohol and drug education programs.

• **Parental Notification:** If the University determines that the student has committed a disciplinary violation relating to a forcible or non-forcible sex offense, the University may disclose the final results of the disciplinary process. The final results include the name of the student, the violation committed, and any sanction imposed by the institution against the student. Other information, including the name of any alleged victim who is a student, may not be disclosed without the prior written consent of the student victim.

• **Restitution Fines:** A student or organization is required to make payment to the University or to another specified person(s) or group(s) for damages incurred as a result of a violation of this policy.

• **Restitution Service:** The student is required to perform service to assist in developing increased awareness of the impact of their decisions and raise awareness of more appropriate behavior(s).

• **Educational Activity:** The student will complete a research project, paper, community program, bulletin board, etc.

• **Restriction of Privileges:** The student is restricted from entering certain buildings, attending certain events or using specific programs due to their behavior. Residence hall students may have their visitation privileges restricted or revoked for a certain time period, or specific guests may not be allowed into a residence hall. Participation in University organizations or holding office in organizations or other privileges can also be included under this sanction as deemed appropriate by the hearing officer or board based on the incident.

• **Suspension of Group Recognition:** Withdrawal of official recognition of a group for a stated period of time and will include conditions for reinstatement of recognition.

• **Revocation of Group Recognition:** Permanent cancellation of the official University recognition and privileges of a group found in violation of University regulations.

• **Registration Hold:** A hold will be placed on a student’s registration if the student fails to complete a sanction or withdraws prior to official response to an allegation. Holds are intended to be temporary until either the sanction or the conduct process is complete.

• **Disciplinary Probation:** A specified period of time during which the student is removed from good disciplinary standing. Any additional violations during the probationary period will result in more severe consequences, up to and including expulsion. Students on disciplinary probation are in jeopardy of losing the privilege of living in the residence halls for the following academic year.
• **Disciplinary Admonition:** A written warning to the student that the cited behavior is not in accordance with the Code of Conduct. The student is warned that further misconduct may result in more severe disciplinary action.

• **Other Sanctions:** Other sanctions may be imposed instead of or in addition to those specified above.

## Retaliation and Intimidation

Retaliation exists when action is taken against a complainant or participant in the complaint process that (i) adversely affects the individual’s opportunity to benefit from the University’s programs or activities; and (ii) is motivated in whole or in part by the individual’s participation in the complaint process. No individual who makes a complaint alleging a violation of this policy or who participates in the investigation or resolution of such complaint shall be subject to retaliation as a result of such activity or participation. In addition, any act of intimidation designed to prevent an individual from reporting a violation of this policy or otherwise participating in the investigation or resolution process is prohibited. Any acts of retaliation or intimidation, as defined in this policy, shall be grounds for disciplinary action, up to and including dismissal.

## Student Right-to-Know and Campus Security Act

On January 24, 2000, Section 485(f)(1) of the Higher Education Act of 1965 was amended to require that institutions of higher education advise the campus community where information concerning registered sex offenders may be obtained. Following is a link to the sex offender registry list for the State of Illinois: [http://www.isp.state.il.us/sor/](http://www.isp.state.il.us/sor/)

## Harassment Enforcement Policy

Every member of the Aurora University Woodstock Center community is valued and shall be treated with respect and dignity. The Aurora University Woodstock Center strives to cultivate a climate of cultural competence among faculty, staff and students and community. The Aurora University Woodstock Center is committed to recruiting/retaining a culturally diverse faculty, staff and student population.

The University has no tolerance for any harassing/demeaning behavior. Any member of the University (faculty, staff and students) who engages in adverse behaviors, surrounding race, class, culture, gender, sexual orientation or ability, will be subject to the laws of both the State of Illinois and the University, as stated in the A-Book, Faculty Handbook and Personnel Manual. The University will take suitable action, which may include expulsion and/or dismissal, to protect its interests and its commitment to the right of every member of the Aurora University Woodstock Center community to live, work and study in a bias-free environment.

The University condemns all discriminatory behaviors, whether verbal or physical. Any member of the University community accused of harassment, discrimination or coercive sexual acts is
subject to disciplinary procedures. In addition, the accused may be subject to prosecution under the criminal code of the State of Illinois.

Students and employees are encouraged to file grievance procedures against people in violation of University standards. Contact Human Resources, the faculty and/or staff ombudsperson, or the Provost for information and assistance.

Definition of Terms

- Racial discrimination is defined as any action that results in unfair treatment of members of a minority group or in preferential treatment for majority group members.
- Sexual harassment is defined as any unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when considering the totality of the circumstances:
  - Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or student status;
  - submission to or rejection of such conduct is used as the basis for employment or academic decisions affecting such individual;
  - or such conduct has the purpose or effect of substantially interfering with an individual's academic or work performance or of creating an intimidating, hostile, or offensive classroom, work, or living environment.
- Examples of such conduct include: offensive oral, physical, written or pictorial communication relating to gender or to sexual orientation.
- Unwelcome and irrelevant comments, references, gestures or other forms of personal attention which are inappropriate to the academic or employment setting and which may reasonably be perceived as sexual overtures or denigration.
- Such conduct which consists of sexual assault, that is, coercion for the purpose of sexual relations or sexual contact which is not freely agreed to by both parties.

Violation of Policy

The violation of the Zero Tolerance Policy by members of the University community and all third-party individuals who serve the University community may result in disciplinary action and dismissal for employees and students and such penalties, sanctions, and impositions against other individuals or parties as may be available to the University given the nature of the contractual or business relationship that may be established with such parties or individuals.

Nothing in these guidelines shall be construed to limit the rights of members of the Aurora University Woodstock Center community to freedom of political or artistic expression. In particular, the expression of political opinions about issues both on campus and in the wider national and international community explicitly does not constitute harassment. Similarly, works of art created or presented by members of the Aurora University Woodstock Center community are protected. Retaliation against persons who report sexual harassment will not be tolerated. Instances of retaliation in response to the initiation of formal or informal grievance procedures will be regarded as new cases of harassment and may result in the filing of additional complaints.
Information about sexual harassment and appropriate campus and off-campus procedures for filing complaints is available from the Human Resources Office and the Provost.

**Crime Statistics**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires all colleges and universities that receive financial assistance, under the programs authorized by Title IV of the Higher Education Act of 1965, to report the following crimes that occurred on "campus." The definition of "campus" includes any property owned, controlled, or used by the University as well as all public property that is within the same reasonably contiguous geographic area of the institution such as a sidewalk, street, other thoroughfare, or parking facility, which provides immediate access to facilities owned or controlled by the institution.

**Clery General crimes**

*Murder/Non-Negligent Manslaughter:* the willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, suicides, accidental deaths, and justifiable homicides are excluded.

*Negligent Manslaughter:* the killing of another person through gross negligence.

*Robbery:* the taking or attempting to take anything from value of the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

*Aggravated Battery/Assault:* an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

*Burglary:* The unlawful entry of a structure to commit a felony or a theft.

*Motor Vehicle Theft:* The theft or attempted theft of a motor vehicle

*Arson:* The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

The three categories below need to be reported for either an arrest or for formal internal action

*Weapon Law Violations:* The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.
**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; or furnishing liquor to minor or intemperate person.

**REPORT HATE CRIMES**

We are also required to report statistics for bias-related (hate) crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug abuse violations and/or weapons: possessing carrying, etc. (see definitions on the front page) and larceny-theft, destruction/damage/vandalism of property, intimidation, and simple assault (see definitions below).

**Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

**Sex Offenses-Forcible**

Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.
A. Forcible Rape

The carnal knowledge of a person, forcibly and/or against the person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. Forcible Sodomy

Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. Sexual Assault With An Object

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. Forcible Fondling

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses-Non-forcible

Unlawful, non-forcible sexual intercourse.

A. Incest

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape

Non-forcible sexual intercourse with a person who is under the statutory age of consent.
## Crime Statistics Reporting Table

**Aurora University – Woodstock Center**

<table>
<thead>
<tr>
<th>Criminal Offenses – On Campus</th>
<th>2011</th>
<th>2021</th>
<th>2013</th>
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</thead>
<tbody>
<tr>
<td>Murder/Non-negligent manslaughter</td>
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<td>0</td>
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<tr>
<td>Negligent Manslaughter</td>
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<tr>
<td>Non-forcible sex offense</td>
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</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated assault</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Burglary</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Motor vehicle theft</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
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<table>
<thead>
<tr>
<th>Criminal Offenses – Public Property</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
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</thead>
<tbody>
<tr>
<td>Murder/Non-negligent manslaughter</td>
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<tr>
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<tr>
<td>Arson</td>
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</table>

**Aurora University Woodstock Center had no reported Hate Crimes during this reporting period.**

**Aurora University – Woodstock Center**

<table>
<thead>
<tr>
<th>Arrests – On Campus</th>
<th>2011</th>
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<tr>
<td>Liquor law violations</td>
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<td>Drug law violations</td>
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<tr>
<td>Weapons violations</td>
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<tr>
<td>Disciplinary Referrals – On Campus</td>
<td>2011</td>
<td>2012</td>
<td>2013</td>
</tr>
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