2013
AURORA UNIVERSITY
ANNUAL SAFETY & FIRE REPORT
Aurora University Mission Statement

Aurora University is an inclusive community dedicated to the transformative power of learning.

The Clery Act

The information herein is important, complies with the Jeanne Clery Disclosure of Campus Safety Policy and Campus Crime Statistics Act and the Drug Free Schools and Communities Act, and will help us all in maintaining a safe campus environment that will support the high quality of education being provided at Aurora University. Read this material carefully. Aurora University's annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings owned or controlled by Aurora University; and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.

Aurora University Department of Public Safety

Campus Public Safety - A Shared Responsibility:

At Aurora University, the safety and well-being of the students, faculty, and staff are a top priority. A number of people are involved in this effort but a truly safe campus can only be achieved with the help and cooperation of everyone.

As an educational community, we expect Aurora University to provide a safe and secure environment for learning. Creating and maintaining such an environment, however, is a shared responsibility among all members of the community. Aurora University seeks to minimize criminal opportunities and encourages students and employees to be responsible for their own security and the security of others.

In addition to all scheduled responsibilities, the Campus Public Safety Department responds to emergencies and alarms, helps campus residents and visitors with directions and information, provides assistance for vehicle and room lock-outs, makes referrals to local agencies and assistance resources, provides and distributes educational/informational material on campus and personal safety, makes presentations to campus groups, and serves as the central location for campus safety information.
The Campus Public Safety Department is located at 1408 Southlawn and is open 24 hours a day, seven days a week, 365 days per year. To contact the Campus Safety Department, please call 630-844-6140 for non-emergencies and **630-844-5150 for emergencies** (x555 from any telephone on campus). To contact the Chief of Campus Public Safety, please call 630-844-6878. Information regarding crime prevention, University policies, and emergency telephone numbers and procedures can be accessed through the Campus Public Safety Department web site at: [http://www.aurora.edu/student-life/campus-safety](http://www.aurora.edu/student-life/campus-safety).

### Authority and Jurisdiction of Campus Police

The University employs its own uniformed Campus Public Safety Officers, LEADS dispatchers, as well as a student work corps to meet the safety and security needs of the University. The Chief of Campus Public Safety supervises these groups. Members of the Campus Public Safety Department patrol campus facilities and maintain a high-profile visibility. Officers perform routine checks of buildings, vehicles, and property and will often introduce themselves to campus visitors. A majority of the officers employed by Campus Public Safety are sworn police officers, as defined in the Private College Campus Police Act (110 ILCS 1020), with the power of arrest and have the authorization to make searches of individuals, belongings, and rooms as well as detain persons when policy violations are suspected or when life or property is in danger. Criminal incidents will be investigated internally or in collaboration with the Aurora Police Department. Agreements are maintained with the Aurora Police Department and the Kane County Sheriff’s Office to address off-campus housing issues.

### Reporting Emergencies and Criminal Activity

The Campus Public Safety Department is located at 1408 Southlawn Place. You may stop in anytime with questions or concerns, or call us from any campus phone at x6140 (non-emergency), (off-campus 630-844-6140).

**In an emergency, dial ext. 555 or 911 direct.** If you are in the vicinity of any of the ten (10) Code Blue emergency call boxes located on campus you may activate it by pushing the red button and the call will go directly to Campus Public Safety Dispatch. Code Blues are tested once a week by officers to make sure they are in working order.

**What If Your Complaint or Concern Is Not An Emergency?**

If your complaint or concern is not an emergency, dial the non-emergency number for the Campus Public Safety 6140 from an on-campus phone or 630-844-6140. Use that number for non-emergency calls such as parking complaints, non-emergency lockouts, or concerns pertaining to Campus Public Safety, students, faculty, staff, and University property. If it is not a Campus Public Safety issue, you will be directed to call the appropriate department that should address your concern.
Confidential Reporting

The Campus Public Safety Department understands the desire for some individuals to remain anonymous when reporting incidents. Therefore, an on-line anonymous tip-line is maintained at: http://www.aurora.edu/safety/. This virtual tip-line does not list the individual sender's name or e-mail address. All tip-line information is sent directly to the account of the Chief of Campus Public Safety.

Emergency Notification System

TIMELY WARNINGS

Consistent with its obligations under the Clery Act, the University will issue a timely warning for any serious incident that constitutes an ongoing or continuing threat to campus. Victims are not identified in either timely warnings or the Annual Security Report.

Aurora University is equipped with an emergency notification system that allows the University to broadcast sirens and messages from the roofs of Eckhart Hall and Centennial Residence Hall in the case of severe weather or other campus emergencies. The notification system also broadcasts emergency messages through speakers located in the residence hall corridors.

In the event that there is an emergency on campus, the system will notify the campus with the following alerts:

- **Weather siren:** The weather siren will be used in the case of a tornado or other severe weather concern. The siren will be followed by a message to immediately seek shelter in the designated area for your building. Every room on campus contains a map identifying the severe weather zone for the building. Stay in your designated area until you hear the all-clear message.
- **Warbling siren:** The warbling siren indicates that there is a non-weather related emergency on campus and will direct you to shelter in place. You should stay where you are, or go to the nearest room if you are in a hallway, lock the door, stay out of sight and wait for the all-clear message.
- **Voice announcements:** Voice announcements will give you further information and instructions to ensure your safety. Follow the instructions of the voice message until you hear the all-clear message.

Text Message Alert System

AU offers a text message alert system as one method to communicate about a school closing or emergency. Students are automatically registered for the system. A student may opt out of the alert system through the Address Change link on their WebAdvisor account.
Access to Campus Facilities

Residence Hall Access

Residence Halls remain locked 24 hours a day, 7 days a week. All Residence Halls have two sets of locked security doors that need to be accessed before gaining entry onto the residential floors. **Students are also encouraged to keep their room doors locked at all times.** On occasion, doors to the Residence Halls may be unlocked by the Campus Public Safety Department for special needs or events. Residence Life members patrol the Residence Halls nightly, checking for propped doors and other safety concerns.

Academic Building Access

Academic building access is limited to University students, faculty, staff, alumni and invited guests. These buildings are locked when classes or University sponsored events are not taking place. Members of the Campus Public Safety Department make multiple patrols through all academic buildings on a daily basis, ensuring that the doors are properly secured. Building lock down times vary with events. During periods when the buildings are locked down, faculty and staff members with proper identification are permitted entrance. Anyone finding an area open, which they believe ought to be locked, should contact Campus Public Safety immediately.

Maintenance of Campus Facilities

The campus of Aurora University is well lit and regularly checked by Campus Safety and Physical Properties. The Physical Properties Department also plays a key role in ensuring a safe and secure environment. This department is responsible for maintaining the University's buildings/grounds and making routine inspections of campus facilities. Physical Properties is dedicated to providing the best possible service to the University. To that end, it places highest priority on work required for the health, safety and security of its students, faculty and staff.

Crime Prevention Tips

AU places the highest priority on personal safety for students, faculty, and staff. Safety on campus is everyone's business and responsibility. Here are a few tips for keeping yourself safe on campus:

- Always lock doors to vehicles and residence hall rooms.
- When you leave your room, close and lock your windows.
- Store valuables out of sight. Record the serial number, model number and brand name of any valuables in your room.
- Never leave your jewelry unattended on the sink while you shower.
- Be aware of strangers loitering suspiciously in the halls, stairwells, or outside the residence halls.
• Do not allow people you do not know to enter the building with you. If an unauthorized person pushes past you or follows you in the door, immediately inform Campus Public Safety.

• Never prop open any entrance doors.

• Always escort guests. Guests should be accompanied by residents the entire time they are in the building.

• If you see a person in your residence hall who looks out of place and is not accompanied by a resident, contact your RA, RHD, and Campus Public Safety.

• Never lend your keys or ID card to anyone.

• Contact your RHD immediately if you lose or misplace your room key and/or ID card.

• Use the 24 hour safety escort service that is provided by the Campus Public Safety Department by calling x555 or 6140 from any telephone on campus.

Report any suspicious activity to Campus Public Safety at x555.

Campus Public Safety has the authority and responsibility to report university students who are violating university rules and regulations. As part of their patrol function any Campus Public Safety staff may ask a student to identify themselves. It is important that you carry your ID card with you and present it when asked. You must surrender your ID card to a Campus Public Safety staff member if requested. A student may face judicial consequences for failure to correctly identify themselves.

**Safety Escort Service — Spartan Patrol**

In an effort to provide a continual public safety awareness and community support, the Aurora University Campus Public Safety Department will provide a safety escort service to faculty, staff, students and visitors to our campus.

• A safety escort is available 24 hours a day, 7 days a week by calling ext. 6140 from any on-campus phone or 630-844-6140 from any landline or cellular phone to request a safety escort.

• The safety escort will be provided by either a uniformed officer from Campus Public Safety, or a Campus Public Safety Student Worker.

• The safety escort is restricted to the campus property and the city streets in the immediate area.

• For a vehicle lock-out, please contact Campus Public Safety at ext. 6140. A waiver is required to be signed before an officer can assist with the lock-out.

**Emergency Numbers:**

<table>
<thead>
<tr>
<th></th>
<th>University Phone</th>
<th>Non-University Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aurora Ambulance</td>
<td>911</td>
<td>911</td>
</tr>
<tr>
<td>Aurora Fire Department</td>
<td>911</td>
<td>911</td>
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<tr>
<td>Service</td>
<td>Phone 1</td>
<td>Phone 2</td>
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<tr>
<td>---------------------------------</td>
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<tr>
<td>Aurora Police Department Emergency</td>
<td>911</td>
<td>911</td>
</tr>
<tr>
<td>Aurora Police Department Administration</td>
<td>1-630-256-5000</td>
<td>1-630-256-5000</td>
</tr>
<tr>
<td>Campus Public Safety</td>
<td>5450 or 555 for emergencies</td>
<td>1-630-844-5450</td>
</tr>
<tr>
<td>Presence Mercy Medical Center</td>
<td>1-630-859-2222</td>
<td>1-630-859-2222</td>
</tr>
<tr>
<td>Rush-Copley Hospital</td>
<td>1-630-978-6200</td>
<td>1-630-978-6200</td>
</tr>
<tr>
<td>Dreyer Clinic</td>
<td>1-630-859-6824</td>
<td>1-630-859-6824</td>
</tr>
<tr>
<td>Poison Control Center</td>
<td>1-630-978-6221</td>
<td>1-630-978-6221</td>
</tr>
<tr>
<td>Counseling Center</td>
<td>5416</td>
<td>1-630-844-5416</td>
</tr>
<tr>
<td>Campus Ministries</td>
<td>4891</td>
<td>1-630-844-4891</td>
</tr>
<tr>
<td>Mutual Ground</td>
<td>1-630-897-8383</td>
<td>1-630-897-8383</td>
</tr>
<tr>
<td>Spartan Escort Services</td>
<td>6140</td>
<td>1-630-844-6140</td>
</tr>
<tr>
<td>Residential/Campus Life</td>
<td>6510</td>
<td>1-630-844-6510</td>
</tr>
<tr>
<td>Physical Properties</td>
<td>5534</td>
<td>1-630-844-5534</td>
</tr>
<tr>
<td>Registrar</td>
<td>5460</td>
<td>1-630-844-5460</td>
</tr>
</tbody>
</table>

**Bold lettering** indicates the services are available on campus.

**Emergency Telephones**

Emergency call boxes are available at the entrance to each residence hall on campus. These provide free access for people on campus to request any type of assistance.

Emergency telephones (Code Blues) are also located in the following areas on campus:

- Phillips Library parking lot A
- Jenks Hall parking lot B
- Dunham Hall parking lot C
- Vago Field North parking lot D
- University Banquet Hall parking lot E
- Vago Field South (Retention) parking lot F
- Vago Field South (Retention) parking lot F – far west side
- Institute for Collaboration parking lots, east side and south side G
- STEM School Parking lot I
- All elevators
Photo IDs

About Aurora University student photo ID cards:

- ID cards are issued initially and valid each term the student is enrolled.
- Once ID cards are issued, they are valid each term the student is enrolled.
- The ID cards are necessary to get a parking permit, check out books from the library, cash a check, access FERPA protected information and do a host of other things on campus.
- There is a $35 replacement charge for lost or damaged cards for resident students. Non-resident students will be charged a $25 replacement fee for lost or damaged cards.

During the school year, photo IDs can be made at Campus Safety (1408 Southlawn) between the hours of 8:00 a.m. and 5:00 p.m. seven days a week. You will need a driver's license or another government issued photo ID as proof of identification and proof of your student ID number. Resident students must also have a proximity card authorization form signed by a Residence Hall Director.

Emergency School Closing Policy

Aurora University's policy is to remain open for instruction if at all possible. The University will be open for classes unless otherwise announced.

University closing information will be made available online, via email, on local broadcast outlets, and via the AU emergency text messaging system.

In the event of inclement weather, natural disaster or other emergency situation that results in closing the University, please check one of the following sources for additional information:

Email:

An official email notification will be sent to Aurora University student e-mail accounts in the event of class cancellation.

Online:

www.aurora.edu
www.aurora.edu/gwc
www.emergencyclosings.com

Radio:

WBBM-AM 780
WGN-AM 720
Television:

CLTV Cable News
WBBM Channel 2
WMAQ Channel 5
WLS Channel 7
WGN Channel 9

Telephone:

AU Campus Safety -- 630-844-6140
AU General Information -- 630-892-6431

911 Cell Bank

- Aurora University Campus Public Safety is also a member of the 911 Cell Phone Bank. This means you can drop off your old cell phone at the Campus Public Safety Department and from there they will be sent to the 911 Cell Phone Bank. All information stored in the cell phone is erased by the Cell Phone Bank.
- The cell phone will be programmed to dial 911 only. The phones are given to individuals needing an emergency cell phone, such as senior citizens that live alone, domestic abuse victims, school crossing guards and many others. If you are in need of an emergency cell phone capable of dialing 911 only, please contact Campus Public Safety by calling 630-844-6140 or emailing us at cpsafety@aurora.edu. More information regarding the program can be found on www.cellphonebank.org.

Local Hospitals

- Presence Mercy Medical Center
  1325 N. Highland Avenue
  Aurora, IL 60506
  Geneva, IL 60137
  Telephone: 630-859-2222

- Delnor Community Hospital
  300 Randall Rd.
  Geneva, IL 60137
  Telephone 630-208-3000

- Rush-Copley Medical Center
  2000 Ogden Avenue (Route 34)
  Aurora, IL 60505
  Telephone:
Emergency Center:
630-978-6200
630-978-4810

Safe Haven

The Campus Public Safety Department of Aurora University located at 1408 Southlawn is a Safe Haven. In Illinois, a parent who cannot care for their newborn up to 30 days old can legally hand the unharmed newborn to personnel at any hospital, staffed fire or police station, or emergency care facility and walk away, no questions asked. If you wish, you can fill out forms to provide medical information about the newborn to assist healthcare providers take care of the baby, however this is not mandatory. Aurora University Campus Public Safety will make arrangements to transport the infant to the nearest hospital so medical personnel can conduct a physical examination of the newborn infant and provide any needed medical care. The hospital is deemed to have temporary protective custody of the newborn infant until discharged to an adoption agency. More information can be found at www.saveabandonedbabies.org or by calling 1-888-510-2229.

Handling of Body Fluids /Waste

Do not handle body fluids with ungloved hands. Body fluids consist of blood, urine, feces, vomit, saliva, etc. If you need to clean up soiled items, surfaces, materials and objects contaminated by body fluids, you must wear disposable protection (gloves, masks, etc.) Wherever possible, call the custodians at x5534 and advise them of the situation - they are trained and equipped to handle these items.

If you find body fluids, after notifying the custodians, use the following procedures to minimize possible contact:

1. Cover the area with paper towels, newspapers, etc.
2. Keep the area clear of other people until it has been properly cleaned.
3. Wash any exposed skin that may have come into contact with the fluid thoroughly using soap and water.

Further questions should be directed to the Wellness Center at ext. 5434.

Drug and Alcohol Use

The Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226, require that, as a condition of receiving funds or any other form of financial assistance under any Federal program, an institution of higher education must adopt and implement a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. Aurora University supports this requirement and will maintain a drug-free environment in the workplace, on the campus, and for all University-sponsored events. Aurora
University prohibits the unlawful manufacture, possession, distribution, or use of illicit drugs and/or alcohol by students and employees. This policy applies both to on-campus and off-campus activities, including student-sponsored social activities. Additionally, Aurora University prohibits the manufacture, possession, distribution or use of alcohol on the Aurora University campus, including the residence halls.

Sanctions for Alcohol Violations

As an educational institution, Aurora University expects its students to behave in a mature and responsible manner. As an alcohol-free campus, intoxicants are not permitted on campus, no matter the student’s age. When a student fails to follow the alcohol policy, the University considers such a violation to be serious. The sanctions given for alcohol violations represent a commitment to providing learning outcomes that will help the student to understand the impact of their behavior not only on themselves but also on the University community.

The sanctions listed below do not represent an all-inclusive list. Based on the severity of the violation, the level of cooperation with staff members during the incident, the disciplinary history of the student, and/or any other factors, any Class of sanctions, any combination thereof, or any additional sanctions may be instituted, as deemed appropriate by the disciplinary hearing officer. Residence Life works in conjunction with other areas on campus, such as Athletics, who also reserve the right to respond to student conduct situations with their own processes.

Please note that other policies violated in conjunction with an alcohol violation may result in additional sanctions.

CLASS ONE

- **Disciplinary Admonition.** Notification that the student will face additional disciplinary action should he/she be held responsible for future policy violations.
- **Educational.** The student will complete the Alcohol.Edu assessment within three weeks.
- **Fine.** The student will pay a fine of $100.
- **Parental Notification.** The Dean of Student Life or designee will notify via letter the parents/guardians of residents under the age of 21 of the violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

CLASS TWO

- **Disciplinary Probation.** The student will be placed on disciplinary probation for a period no less than one full semester in addition to the current semester.
- **Educational.** The student will host a screening of an alcohol education video, along with 5-10 friends they will invite. A staff member will facilitate the experience, including a pre-test, a post-test, and discussion questions.
- **Fine.** The student will pay a fine of $150.
- **Parental Notification.** The Dean of Student Life or designee will notify via letter the parents/guardians of residents under the age of 21 of the violation.
Supplemental. Additional sanctions as deemed appropriate by the disciplinary hearing officer.

CLASS THREE

- **Loss of On-Campus Housing.** The student will have their housing contract cancelled.
- **Outside Involvement.** The student will be prohibited from representing the University in a leadership capacity.
- **Assessment.** The student will complete an alcohol screening assessment through a University-approved resource at their own expense within three weeks and will complete any recommendations within a time period specified by the assessor.
- **Fine.** The student will pay a fine of $200.
- **Parental Notification.** The Dean of Student Life or designee will notify via telephone call the parents/guardians of residents under the age of 21 of the violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

CLASS FOUR

**Suspension.** The student will be suspended from Aurora University for a minimum of one full semester in addition to the current semester.

**Parental Notification.** The Dean of Student Life or designee will notify via telephone call the parents/guardians of residents under the age of 21 of the violation.

**Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

Sanctions for Controlled Substance Violations

As an educational institution, Aurora University expects its students to behave in a mature and responsible manner. In accordance with state and federal law, the University prohibits the use, possession, or distribution of any state or federally controlled substance or drug paraphernalia except as expressly permitted by law. When a student fails to abide by this policy, the University considers such a violation to be serious and the student will be subject to disciplinary action.

**The University also reserves the right to pursue criminal action against the offending student(s).** According to state statutes, penalties for the delivery of controlled substances are increased if conducted on school grounds or within 1,000 feet of school grounds (720 ILCS 550/4, Section 5)

The sanctions listed below do not represent an all-inclusive list. Based on the severity of the violation, the level of the student’s cooperation with staff members during the incident, the disciplinary history of the student, and/or any other factors, any sanctions, any combination thereof, or any additional sanctions may be instituted, as deemed appropriate by the disciplinary hearing officer. Student Life works in conjunction with other areas on campus, such as Athletics, who also reserve the right to respond to disciplinary situations with their own processes and
additional sanctions. Please note that other policies violated in conjunction with a controlled substance violation may result in additional sanctions.

CLASS ONE

- **Loss of On-Campus Housing (Temporarily Deferred).** Further disciplinary concerns/additional violations of University policy will result in the student facing suspension from the residence halls at Aurora University.
- **Probation.** The student will be placed on disciplinary probation for the remainder of his/her time as a student at Aurora University.
- **Educational.** The student will watch the DVD “What’s Wrong with Marijuana” and respond in writing to a series of questions. The student then will schedule assessment meetings with Counseling Services and the Wellness Center.
- **Fine.** The student will pay a fine of $200.
- **Parental Notification.** The Dean of Student Life will notify via letter the parents/guardians of students under the age of 21 of the violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

CLASS TWO

- **Loss of On-Campus Housing.** The student will have his/her housing contract cancelled, either for a designated period of time or permanently.
- **Assessment.** The student will complete a controlled substance screening assessment through a University-approved resource at his/her own expense within three weeks and will complete any recommendations within a time period specified by the assessor.
- **Fine.** The student will pay a fine of $300.
- **Parental Notification.** The Dean of Student Life will notify via letter the parents/guardians of students under the age of 21 of the violation.
- **Criminal Report.** Campus Public Safety will issue a “Notice to Appear” in court or criminal complaint in response to the criminal violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

CLASS THREE

*Suspension/Expulsion.* The student will be suspended from Aurora University, either for a designated period of time or permanently.

*Fine.* The student will pay a fine of $400.

*Parental Notification.* The Dean of Student Life will notify via telephone call the parents/guardians of students under the age of 21 of the violation.

*Criminal Report.* Campus Public Safety will issue a “Notice to Appear” in court or criminal complaint in response to the criminal violation.
Supplemental. Additional sanctions as deemed appropriate by the disciplinary hearing officer.

Effects of Using Alcohol and Controlled Substances

Substance and alcohol abuse not only affects the users, it affects their loved ones, and those with whom they work, live or attend class. Abusers can be unpleasant and dangerous. Substance/alcohol abuse can cause impaired eyesight, slower reaction time, lessened concentration, and poor judgment. In addition, it can affect the safety, motivation, and attitude of the abusers and those they are around.

Students should be aware of the health risks associated with the use of illicit drugs and alcohol. Student employees in supervisory roles, such as Resident Assistants, will be provided with training in the recognition of or early warning signals of drug/alcohol abuse. Informational materials will be made available to students and staff through the Division of Student Life.

Aurora University recognizes the responsibility of maintaining an educational environment conducive to academic achievement and student growth in the development of mature and responsible adult behavior. The final choice, however, rests with the individual. Aurora University does not tolerate substance abuse and has adopted policies regarding this matter. University policies are stated in the University A-Book, which is available on line at www.aurora.edu/documents/abook.pdf. Copies are also available at the Student Life Department.

- Aurora University prohibits the unlawful manufacture, possession, distribution, or use of illicit drugs and/or alcohol by students and employees. This policy applies both to on-campus and off-campus activities, including student sponsored social activities and professional meetings attended by University employees.

Alcohol

- It is illegal to give or sell alcohol to an individual under the age of 21.
- It is illegal to have an open container of alcohol in any vehicle.
- It is illegal to serve alcohol to an intoxicated person.
- It is illegal to sell alcohol without a permit or license.
- Driving under the influence is a criminal offense. A fine is imposed and a three month license suspension is minimum.
- Being intoxicated is not a defense to any charge for a criminal act.
- An underage person involved in a drinking/driving crash may sue the person at fault for those who provided the alcohol.

All of the above carry fines and may carry a possible jail term.
Drugs

Criminal penalties for drug related offenses may be determined by the substance, the amount of the substance, where the substance is sold, or to whom. The offense may fall under one of the following classifications and receive the corresponding sentence:

- Class A - up to one year
- Class B - up to 6 months
- Class C - 1 to 3 months
- Class X - 6 to 30 years
- Class 1 - 4 to 15 years
- Class 2 - 3 to 7 years
- Class 4 - 1 to 3 years

Reporting Responsibility

Employees are obligated to report any criminal drug/alcohol statute conviction, for a violation occurring in the workplace. Appointed personnel and classified staff employees should report such information to the Human Resources Department (630) 844-5493. Students and student employees should report to the Dean of Students (630) 844-6515. These individuals are also available to answer any questions related to the legislation or the University's compliance.

Resources

Aurora University maintains a list of local resources related to intervention or treatment of drug and alcohol abuse. This list is available at Wellness Center located at 1400 Southlawn, or by calling (630) 844-5434. You may also contact Campus Public Safety at 1-630-844-6140 or stop by 1408 Southlawn.

Firearms & Weapons Prohibited

Aurora University is committed to a working, learning and social environment which is free of violence and free of weapons. Understanding and mutual respect toward all members of the Aurora University community are intrinsic to excellence in teaching and learning, to the existence of a safe workplace, and to the maintenance of a campus culture and environment which serves the needs of its many constituencies.

Aurora University prohibits any violent act, threat of violence or any behavior which by intent, action, or outcome harms another person. Accordingly, possession of firearms, ammunition, and/or weapons of any kind is not allowed on campus, in residence halls or other buildings, or in any university vehicle unless authorized for law enforcement personnel.

The university has posted notices prohibiting firearms or other weapons on university property or in university buildings. It is an act of trespass for any individual or employee armed with an openly carried or concealed weapon to enter university property or buildings. This prohibition
applies to employees and all individuals who are on university property or in university buildings for any reasons. Law enforcement personnel are exempted from this prohibition.

Victims' "Bill Of Rights"

Aurora University is committed to providing appropriate support and referrals to people who have been victimized in some way (by crimes or violations of University policy) and choose to report the incident to Campus Public Safety or University Administration. At Aurora University, a victim has the right:

- to be treated with dignity, respect and compassion;
- to have confidentiality maintained (within the bounds of law and prudence);
- to have criminal procedures fully explained;
- to receive assistance with relocation, if desired;
- to receive referral information for available support services;
- to have an advisor or support person present;
- to be informed of the general outcome of proceedings;
- to be kept informed of the status of any perpetrator(s); and
- to request assistance from the University in deterring any harassment or retribution

Confidentiality

When reporting an alleged violation of this policy, complainants may request confidentiality or ask that the complaint not be pursued. In response to this request, Aurora University will take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality and/or request not to pursue an investigation. The complainant should recognize that, as a result of this request, the university’s ability to respond may be limited.

Student Right-to-Know and Campus Security Act

On January 24, 2000, Section 485(f)(1) of the Higher Education Act of 1965 was amended to require that institutions of higher education advise the campus community where information concerning registered sex offenders may be obtained. Following is a link to the sex offender registry list for the State of Illinois: http://www.isp.state.il.us/sor/

Dating Violence & Domestic Violence

Dating/domestic violence means physical abuse, harassment, intimidation, interference with personal liberty, or willful deprivation of a family member, household member, or person with whom the perpetrator has, or has had, a dating or engagement relationship.
Stalking

Stalking means engaging in a course of conduct directed at a specific person, that the perpetrator knows or reasonably should know that this course of conduct would cause a reasonable person to fear for his or her safety or the safety of others, or suffer emotional distress. Examples of stalking behavior include following a person, conducting surveillance of the person, appearing at the person’s home, work or school, making unwanted phone calls, sending unwanted emails or text messages, leaving objects for the person, vandalizing the person’s property, or injuring a pet.

Sexual Discrimination

Aurora University (the “University”) is committed to providing a learning, working and living environment that promotes personal integrity, civility and mutual respect. Aurora University does not discriminate, or tolerate discrimination, against any member of its community on the basis of race, color, national origin, ancestry, sex/gender, age, religion, disability, pregnancy, veteran status, marital status, sexual orientation, or any other status protected by applicable federal, state or local law in matters of admissions, employment, or in any aspect of the educational programs or activities it offers.

Sex discrimination (including sexual harassment, sexual assault, and sexual violence) is a serious offense that has major consequences for the victim, the respondent, and the campus community. Dating violence, domestic violence, and stalking are also prohibited by this policy. Sexual assault, sexual violence, dating violence, domestic violence, and stalking are collectively referred to in this policy as “sexual misconduct.” Aurora University is committed to addressing sexual misconduct, will not tolerate any sexual misconduct, and has developed the following guidelines prohibiting such incidents.

Sexual Harassment

Sexual harassment may consist of repeated actions or may even arise from a single incident if sufficiently extreme. Sexual harassment includes unwanted sexual advances, requests for sexual favors, or visual, verbal, or physical conduct of a sexual nature when: (1) submission to such conduct is made a term or condition of employment or the educational relationship, status in a position of employment or an academic course or program, or participation in any University activity; (2) submission to or rejection of such conduct is used as a basis for a decision affecting an individual’s employment or educational relationship, status in a position of employment or an academic course or program, or participation in any University activity; or (3) such conduct has the effect of unreasonably interfering with a student’s work performance or creating an intimidating, hostile, or offensive working, educational, or living environment.
Harassment Enforcement Policy

Every member of the Aurora University community is valued and shall be treated with respect and dignity. Aurora University strives to cultivate a climate of cultural competence among faculty, staff and students and community. Aurora University is committed to recruiting/retaining a culturally diverse faculty, staff and student population.

Aurora University has no tolerance for any harassing/demeaning behavior. Any member of the university (faculty, staff and students) who engages in adverse behaviors, surrounding race, class, culture, gender, sexual orientation or ability, will be subject to the laws of both the State of Illinois and the University, as stated in the A-Book, Faculty Handbook and Personnel Manual. The University will take suitable action, which may include expulsion and/or dismissal, to protect its interests and its commitment to the right of every member of the Aurora University community to live, work and study in a bias-free environment.

The University condemns all discriminatory behaviors, whether verbal or physical. Any member of the University community accused of harassment, discrimination or coercive sexual acts is subject to disciplinary procedures. In addition, the accused may be subject to prosecution under the criminal code of the State of Illinois.

Students and employees are encouraged to file grievance procedures against people in violation of University standards. Contact Human Resources, the faculty and/or staff ombudsperson, or the Provost for information and assistance.

Definition of Terms

- Racial discrimination is defined as any action that results in unfair treatment of members of a minority group or in preferential treatment for majority group members.
- Sexual harassment is defined as any unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when considering the totality of the circumstances:
  - Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or student status;
  - submission to or rejection of such conduct is used as the basis for employment or academic decisions affecting such individual;
  - or such conduct has the purpose or effect of substantially interfering with an individual's academic or work performance or of creating an intimidating, hostile, or offensive classroom, work, or living environment.

Sexual Assault

Sexual assault/sexual violence is a particular type of sexual harassment that includes physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent
due to the victim’s use of drugs or alcohol. This includes, but is not necessarily limited to, inappropriate touching, sexual intercourse of any kind without consent, rape, and attempted rape.

A person who has been a victim of sexual assault should report the crime to the Campus Safety Office or the local police. The University provides support services for persons who have been victims of sexual assault. Staff will serve in an advocacy role and help refer individuals for appropriate medical, police, disciplinary, and counseling assistance. Those who report a sexual assault will be advised of the importance of preserving evidence which may be necessary to provide proof for prosecution. Upon request, assistance will be provided in changing academic schedules and living arrangements, when reasonably available.

Reported complaints of sexual assault will be investigated, and information obtained in the process will be kept as confidential as possible. Whether or not a victim chooses to initiate criminal charges, s/he retains the right to file a complaint through the student disciplinary system or employee grievance process. The University will support the victim’s choice in response to sexual assault. Should the alleged misconduct of a student be subject to review through formal hearing procedures, the accused and accuser will be afforded the opportunity to present relevant information; be accompanied by a support person; and be apprised of the results of the disciplinary review. In the event the accused is found in violation, the entire range of sanctions outlined in the Code of Conduct may be considered including, but not limited to, disciplinary probation, suspension, or expulsion from the University. Should the alleged sexual assault involve an employee, sanctions will be determined under applicable employment contracts and agreements. It is the legal obligation of all members of the University community to report to the Assistant Vice President for Student Life any knowledge of an alleged sexual assault. A thorough investigation will be conducted to prevent future occurrences. Under the Clery Act, it is a federal requirement to report all incidents involving alleged sexual assault. Aurora University and its representatives are considered “mandated reporters” and, as such, will report the incident to the appropriate civil authorities. Notice will be given to the victim that a report of an alleged assault has been made. Only notice that an incident has occurred will be reported; the victim’s name will be withheld, unless written consent is provided to the University by the victim.

Consent

All non-consensual sexual conduct is absolutely prohibited by the University. Consent is informed, freely and actively given, and requires clear communication between all persons involved in a sexual encounter. Consent is active, not passive. Consent can be communicated verbally or by actions. But in whatever way consent is communicated, it must be mutually understandable. Silence, in and of itself, cannot be interpreted as consent. Consent to one form of sexual activity does not imply consent to other forms of sexual activity. Consent cannot be procured by use of physical force, compelling threats, intimidating behavior, or coercion. Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. Consent can be withdrawn at any time.
If you have sexual activity with an individual who is mentally or physically incapacitated (by alcohol or other drug use, unconsciousness or blackout), you are in violation of this policy. Incapacitation is a state where one cannot make a rational, reasonable decision because they lack the ability to understand the who, what, when, where, why or how of their sexual interaction. This policy also covers someone whose incapacity results from mental disability, sleep, involuntary physical restraint, or from the taking of a so-called “date-rape” drug. Possession, use and/or distribution of any of these substances, including Rohypnol, Ketamine, GHB, Burundanga, etc. is prohibited, and administering one of these drugs to another student for the purpose of inducing incapacity is a violation of this policy. More information on these drugs can be found at http://www.911rape.org/.

Options for Assistance

Students who have been subjected to sex discrimination, including sexual harassment, sexual assault, and sexual violence, may wish to seek counseling services. Students may receive free counseling from the Aurora University Counseling Center (630-844-5416), the University Chaplain (630-844-6866), and/or Mutual Ground (630-897-8383). These resources are available whether or not a victim chooses to make an official report or participate in the disciplinary or criminal process; however, these services can assist complainants with obtaining needed resources, explain reporting options, and help navigate the reporting process, and provide ongoing support as needed.

A victim of sexual misconduct may also wish to seek treatment for injuries, preventative treatment for sexually transmitted diseases, and other health services. Medical treatment can also be crucial to preserving evidence in the event of a criminal investigation.

It is highly recommended that victims of sexual misconduct seek medical attention, preferably within the first 12-hours post-assault. Our local emergency rooms have trained health care professionals on staff, including Sexual Assault Nurse Examiners, experienced in assessment, evidence collection and treatment of victims of sexual assault. While victims will be referred to our local emergency rooms for medical attention, our on-campus Wellness Center can provide additional information and support to victims on how to seek further medical attention and what to expect at the visit.

For further support and advocacy victims of sexual assault may contact Mutual Ground (630-897-8383), our local sexual assault/domestic violence crisis center. Professionals from Mutual Ground provide free, 24-hour crisis intervention which includes support for victims at the hospital emergency room, information about medical exams and evidence collection, as well as individual counseling and support groups.

For a listing of additional 24-hour crisis intervention services (counseling & advocacy for victims of sexual assault) within the State of Illinois you may visit the Illinois Coalition Against Sexual Assault (ICASA) web page at www.icasa.org. In addition the National Sexual Assault Hotline (1-800-656-HOPE) can provide information on crisis centers throughout the United States.
Examples of such conduct include: offensive oral, physical, written or pictorial communication relating to gender or to sexual orientation.

Unwelcome and irrelevant comments, references, gestures or other forms of personal attention which are inappropriate to the academic or employment setting and which may reasonably be perceived as sexual overtures or denigration.

**Sexual Assault Investigation Procedures**

Aurora University is committed to the prompt and equitable resolution of all alleged or suspected violations of its Sex Discrimination Policy about which the University knows or reasonably should know, regardless of whether a complaint alleging a violation of this policy has been filed and regardless of where the conduct at issue occurred.

Throughout the investigation and resolution process, Complainants and Respondents will be treated fairly and equitably. For example, the parties will be given equal access to information, equal opportunities to provide information, periodic updates on the status of an investigation as needed, and contemporaneous written notice of the outcome of University proceedings. The complainant and the respondent have the right to be accompanied to any interview, hearing or other meeting related to this process by the advisor/support person of their choice. The support person may attend but shall not participate in the hearing, interview or related meeting. Aurora University prohibits the use of any recording devices during these proceedings.

During its investigation, the University will typically seek to interview any Complainants and Respondents, as well as any other potential witnesses. The University will also review relevant documents, which may include (but are not limited to) disciplinary files and law enforcement reports. Respondents are also expected to provide as much information as possible in connection with the investigation.

**Sexual Assault Disciplinary Hearing**

A Disciplinary Hearing will be conducted (i) when any party so requests in connection with a matter that is eligible for informal resolution; and (ii) to all matters that are not eligible for informal resolution (i.e., matters involving alleged or suspected sexual assault or sexual violence). The University may also elect to conduct a disciplinary hearing in any matter when the University deems it appropriate.

Upon hearing all of the testimony and reviewing the initial findings from the investigation, the hearing officer will determine if the Sex Discrimination Policy has been violated and, if necessary, determine the appropriate sanctions and remedies. The standard used to determine whether this policy has been violated is the “preponderance of the evidence” standard. In other words, for a finding of “responsible,” the investigator/hearing officer must conclude that it is more likely than not that the respondent violated this policy.
Sanctions

Sexual misconduct violations are considered serious offenses by the University and will result in serious consequences for the offending student. The following sanctions comprise a range of sanctions that may be imposed for a violation of this policy. One or more sanctions may be imposed at the discretion of the hearing officer. This list does not limit the actions available to a hearing officer and is not inclusive of all actions that could be taken as a result of a violation of University policy.

- **Expulsion**: Permanent separation from the University. Students who have been expelled may not be on campus without specific written permission of the Dean of Student Life or designee. If an expelled student is found on campus without permission for any reason, the Aurora Police Department will be called and he/she will be charged with criminal trespass.

- **Suspension**: Separation of the student from the University for a specified period of time. The student will not participate in University-sponsored activities and may not be on campus without specific written permission of the Dean of Student Life or designee. If any suspended student is found on campus for any reason without permission, the Aurora Police Department will be called and he/she will be charged with criminal trespass.

- **Loss of On-Campus Housing**: The student is suspended from the residence halls, either on a temporary or permanent basis. Normally, a student who receives this sanction by the appropriate hearing body or disciplinary hearing officer is entitled to a reasonable time, not to exceed 48 hours, to vacate his/her University housing facility. If, however, there is reason to believe that the student poses a substantial threat to harm oneself or others, damage University property, or disrupt the stability and continuance of normal University operations and functions, this process can be accelerated.

- **Loss of Extracurricular Privileges**: The student may lose the privilege of participating in extracurricular activities and/or running for or holding office in any student group or organization as part of a disciplinary sanction. This includes, but is not limited to, participation in athletic, music, and dramatic events, programs, groups, and teams.

- **Residence Hall Reassignment**: The student will be involuntarily reassigned to another residence hall. Normally, a student who receives this sanction by the appropriate hearing body or disciplinary hearing officer is entitled to a reasonable time, not to exceed 48 hours, to relocate to the new room assignment. If, however, there is reason to believe that the student presence may disrupt the room, floor community or residence hall, this process can be accelerated.

- **No Contact Agreement**: The student will be prohibited from initiating contact with another member of the University community. Contact includes direct interactions in person, through technology, or through a third-person. This may include limiting access to areas to avoid incidental contact. A No Contact Agreement may be imposed at a student’s request without conduct proceedings if it does not involve any accommodation changes. A No Contact Agreement is not limited by location and would remain in place for the duration of enrollment; it would only be considered terminated if the person who originally requested it asked to have it terminated.
• **University Referral**: The student is assigned a mandatory referral to a campus resource, such as the Counseling Center, Wellness Center, and/or alcohol and drug education programs.

• **Parental Notification**: If the University determines that the student has committed a disciplinary violation relating to a forcible or non-forcible sex offense, the University may disclose the final results of the disciplinary process. The final results include the name of the student, the violation committed, and any sanction imposed by the institution against the student. Other information, including the name of any alleged victim who is a student, may not be disclosed without the prior written consent of the student victim.

• **Restitution Fines**: A student or organization is required to make payment to the University or to another specified person(s) or group(s) for damages incurred as a result of a violation of this policy.

• **Restitution Service**: The student is required to perform service to assist in developing increased awareness of the impact of their decisions and raise awareness of more appropriate behavior(s).

• **Educational Activity**: The student will complete a research project, paper, community program, bulletin board, etc.

• **Restriction of Privileges**: The student is restricted from entering certain buildings, attending certain events or using specific programs due to their behavior. Residence hall students may have their visitation privileges restricted or revoked for a certain time period, or specific guests may not be allowed into a residence hall. Participation in University organizations or holding office in organizations or other privileges can also be included under this sanction as deemed appropriate by the hearing officer or board based on the incident.

• **Suspension of Group Recognition**: Withdrawal of official recognition of a group for a stated period of time and will include conditions for reinstatement of recognition.

• **Revocation of Group Recognition**: Permanent cancellation of the official University recognition and privileges of a group found in violation of University regulations.

• **Registration Hold**: A hold will be placed on a student’s registration if the student fails to complete a sanction or withdraws prior to official response to an allegation. Holds are intended to be temporary until either the sanction or the conduct process is complete.

• **Disciplinary Probation**: A specified period of time during which the student is removed from good disciplinary standing. Any additional violations during the probationary period will result in more severe consequences, up to and including expulsion. Students on disciplinary probation are in jeopardy of losing the privilege of living in the residence halls for the following academic year.

• **Disciplinary Admonition**: A written warning to the student that the cited behavior is not in accordance with the Code of Conduct. The student is warned that further misconduct may result in more severe disciplinary action.

• **Other Sanctions**: Other sanctions may be imposed instead of or in addition to those specified above.
Retaliation and Intimidation

Retaliation exists when action is taken against a complainant or participant in the complaint process that (i) adversely affects the individual’s opportunity to benefit from the University’s programs or activities; and (ii) is motivated in whole or in part by the individual’s participation in the complaint process. No individual who makes a complaint alleging a violation of this policy or who participates in the investigation or resolution of such complaint shall be subject to retaliation as a result of such activity or participation. In addition, any act of intimidation designed to prevent an individual from reporting a violation of this policy or otherwise participating in the investigation or resolution process is prohibited. Any acts of retaliation or intimidation, as defined in this policy, shall be grounds for disciplinary action, up to and including dismissal.

Crime Statistics

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires all colleges and universities that receive financial assistance, under the programs authorized by Title IV of the Higher Education Act of 1965, to report the following crimes that occurred on "campus." The definition of "campus" includes any property owned, controlled, or used by the University as well as all public property that is within the same reasonably contiguous geographic area of the institution such as a sidewalk, street, other thoroughfare, or parking facility, which provides immediate access to facilities owned or controlled by the institution.

Clergy General Crimes

*Murder/Non-Negligent Manslaughter:* the willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, suicides, accidental deaths, and justifiable homicides are excluded.

*Negligent Manslaughter:* the killing of another person through gross negligence.

*Robbery:* the taking or attempting to take anything from value of the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

*Aggravated Battery/Assault:* an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

*Burglary:* The unlawful entry of a structure to commit a felony or a theft.

*Motor Vehicle Theft:* The theft or attempted theft of a motor vehicle
**Arson:** The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

The three categories below need to be reported for either an arrest or for formal internal action

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; or furnishing liquor to minor or intemperate person.

**Report Hate Crimes**

We are also required to report statistics for bias-related (hate) crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug abuse violations and/or weapons: possessing carrying, etc. (see definitions on the front page) and larceny-theft, destruction/damage/vandalism of property, intimidation, and simple assault (see definitions below).

**Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime
even though there is no requirement to report the crime classification in any other area of the compliance document.

**Sex Offenses-Forcible**

Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

**A. Forcible Rape**

The carnal knowledge of a person, forcibly and/or against the person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**B. Forcible Sodomy**

Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**C. Sexual Assault With An Object**

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**D. Forcible Fondling**

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

**Sex Offenses-Non-forcible**

Unlawful, non-forcible sexual intercourse.

**A. Incest**

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**B. Statutory Rape**

Non-forcible sexual intercourse with a person who is under the statutory age of consent.
# Crime Statistics Reporting Table

## Aurora University – Aurora Campus

<table>
<thead>
<tr>
<th>Criminal Offenses – On Campus</th>
<th>2011</th>
<th>2012</th>
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**Aurora University had no reported Hate Crimes during this reporting period.**

### Aurora University – Aurora Campus

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</table>

<table>
<thead>
<tr>
<th>Arrests – On Campus Residence Halls</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor law violations</td>
<td>0</td>
<td>2</td>
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</tr>
<tr>
<td>Drug law violations</td>
<td>1</td>
<td>1</td>
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</tr>
<tr>
<td>Weapons violations</td>
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</table>

<table>
<thead>
<tr>
<th>Arrests – Non-Campus Property</th>
<th>2011</th>
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<th>2013</th>
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</thead>
<tbody>
<tr>
<td>Liquor law violations</td>
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</tr>
<tr>
<td>Drug law violations</td>
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<td>0</td>
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</tr>
<tr>
<td>Weapons violations</td>
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<table>
<thead>
<tr>
<th>Arrests – Public Property</th>
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<th>2013</th>
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<tbody>
<tr>
<td>Liquor law violations</td>
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<td>0</td>
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<tr>
<td>Drug law violations</td>
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</tr>
<tr>
<td>Weapons violations</td>
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<table>
<thead>
<tr>
<th>Disciplinary Referrals – On Campus</th>
<th>2011</th>
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<tbody>
<tr>
<td>Liquor law violations</td>
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<td>42</td>
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<td>2</td>
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<table>
<thead>
<tr>
<th>Disciplinary Referrals – On Campus Residence Halls</th>
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</thead>
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<tr>
<td>Liquor law violations</td>
<td>42</td>
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<td>57</td>
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</table>
Drug law violations 14 15 25  
Weapons violations 2 1 0

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<th>Disciplinary Referrals – Non-Campus Property</th>
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<th>2012</th>
<th>2013</th>
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<tr>
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<td>Drug law violations</td>
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</tr>
<tr>
<td>Weapons violations</td>
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<table>
<thead>
<tr>
<th>Disciplinary Referrals – Public Property</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor law violations</td>
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<td>0</td>
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</tr>
<tr>
<td>Drug law violations</td>
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<td>0</td>
</tr>
<tr>
<td>Weapons violations</td>
<td>0</td>
<td>0</td>
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</tr>
</tbody>
</table>

**Missing Resident Student**

In accordance with the Higher Education Opportunity Act the following provisions are in place should a student be deemed missing. The university will:

- Notify Campus Public Safety or the appropriate law enforcement agencies no later than 24 hours after a student is determined to be missing.
- Notify an individual selected by the student no later than 24 hours after a student is determined to be missing.
- All students have the right and are strongly encouraged to identify an individual to be contacted within 24 hours, should such an event occur.
- Contact information can be filed with the Residence Life Office. Please note that for students who are under 18, the institution is required to notify a parent or guardian.

If a student is reported missing, the Dean of Students takes the following action:

1. Talks with the missing student’s roommate, friends or residents of the floor to find out if anyone has seen the student or knows of his/her whereabouts.
2. If the student lives in a residence hall, checks with Sodexo to determine if the student has been eating his/her meals.
3. Contacts the student’s instructors to see if he/she has been attending class.
4. Determines if the student has an on- or off-campus job. If so, check with his/her employer.
5. If the student has a car, notifies Campus Public Safety and asks them to look for the car.
6. Contacts the Wellness Center to see if the student has been hospitalized.
7. If the initial information regarding the student’s whereabouts came from a source other than the student’s parents, the Director of Residence Life may call the student’s parents to determine if the student is at home. If after taking all of the above steps,
uncertainty still exists about the student’s whereabouts, the Dean of Students
determines whether to notify Campus Public Safety, local police and/or the student’s family. If the missing student is a graduate/professional student, Student Life may also contact the dean of the school/college. If the student cannot be located or is located and is injured or deceased, the Dean of Students coordinates follow-up by the appropriate staff to the living group unit or other faculty, staff or students affected by the incident.

Fire Safety Report

Overview

In August 2008, the Higher Education Opportunity Act (Public Law 110-315) became law. This act requires all U.S. academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire related on-campus statistics pertaining to on-campus residential buildings. Pursuant to this act, the following document is a report detailing the fire safety practices, standards, and statistics applicable to the Aurora University campus

Fire Safety Education and Training Initiatives

Residence Hall Directors and Resident Assistants receive comprehensive fire safety training prior to the start of every fall semester. Topics include a review of the fire prevention policies, weather safety, followed by a hands-on fire extinguisher demonstration. Every student room has an emergency evacuation map installed on the inside of the front door or on the wall next to it to direct occupants to primary and secondary exits. Fire drills in the residence halls are conducted at the beginning of every semester. Participation in fire drills is mandatory and failure to evacuate the building during a fire alarm will result in disciplinary action. The Department of Campus Public Safety and Residence Life critique the drills to identify problem areas. Smoke detectors are tested once a month by the RA’s who report any/all concerns to Physical Properties. An outside vendor tests all fire systems annually. Physical Properties check the sprinkler pressure daily and fire extinguishers once a month.

Security, Fire, and Life Safety Systems: Under 720 Illinois Compiled Statutes 5/16-22, a person commits the offense of tampering with a security, fire, or life safety system when he or she knowingly damages, sabotages, destroys, or causes a permanent or temporary malfunction in any physical or electronic security, fire, or life safety system or any component part of any of those systems, including, but not limited to; fire bells, alarms, extinguishers, hoses, exit signs, sprinkler systems, card readers, and any other life safety system equipment as described by law. Violation of this section is considered a Class 4 felony.

Smoking

Aurora University is a non-smoking campus.
Decorations

Posters, pictures, and knick-knacks can make a resident feel more at home. Decorations are encouraged as long as they do not create health or fire hazards, or damage to the room. Use of temporary adhesive hooks is permitted, provided the student utilizes them properly, ensuring no paint is removed from the walls. The following items are prohibited in the residence halls:

- Candles, even if unburned or wicks are removed.
- Alcohol bottles, even if empty, may not be used for decorations or storage.
- Fabric, fabric-like, or plastic wall or ceiling coverings or adornments, including, but not limited to, tapestries, towels, or sheets.
- Making structural changes to a residence hall room.
- Fire safety regulations require that no more than 50% of your room door or walls be covered with material.
- Halogen and decorative lights (lighted neon signs, etc.).
- Live Christmas trees.
- Room walls, ceilings, floors, or furniture are not allowed to be painted.

Decorative Lighting

The following use of decorative lighting is deemed appropriate:

- Lights must be classified as indoor lights and be approved by UL’s safety requirements (UL printed on the cord).
- Lights must be plugged directly into a wall or surge protector.
- No crimping of cords may occur; cords may not be run under doorways.
- No more than three strings of lights may be connected together.
- Lights cannot touch anything flammable and must be kept away from water sources.
- Every room that wishes to display lights must have their lights checked and approved by the RA on their floor.

Electrical Appliances

The possession or use of hazardous electrical appliances is prohibited.

- Hazardous electrical appliances include, but are not limited to: any appliance with an open heating element, space heaters, electric blankets, halogen lamps, cooking appliances, George Foreman grills, toasters and toaster ovens, and waterbeds. Coffee pots are acceptable, provided they are utilized properly.
- Decorative lights (i.e. neon signs), concealed extension cords, and multiple outlet (octopus) adapters are prohibited. Multiple strip outlets, fused with at least a 14 gauge wire, grounded cord, are encouraged for powering electrical equipment.
- Refrigerators 4.0 cubic feet or smaller and microwave ovens using no more than 700 watts are allowed. No other major electrical appliances, including air conditioners, are permitted.
Fire Drills

Fire drills were conducted as noted.

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Date of First Drill</th>
<th>Date of Second Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davis Hall</td>
<td>March 27, 2013</td>
<td>October 17, 2013</td>
</tr>
<tr>
<td>Jenks Hall</td>
<td>March 27, 2013</td>
<td>October 17, 2013</td>
</tr>
<tr>
<td>Memorial Hall</td>
<td>March 27, 2013</td>
<td>October 17, 2013</td>
</tr>
<tr>
<td>Centennial Hall</td>
<td>March 14, 2013</td>
<td>October 24, 2013</td>
</tr>
<tr>
<td>Watkins Hall</td>
<td>March 14, 2013</td>
<td>October 24, 2013</td>
</tr>
<tr>
<td>Wilkinson Hall</td>
<td>March 27, 2013</td>
<td>October 17, 2013</td>
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</table>

Campus Building Fire Equipment Report

<table>
<thead>
<tr>
<th>Building</th>
<th>Sprinkler System</th>
<th>Smoke Detectors</th>
<th>Heat Sensors</th>
<th>Fire Extinguishers</th>
<th>Fire Doors</th>
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<tbody>
<tr>
<td>Institute for Collaboration 1347 Prairie St.</td>
<td>YES</td>
<td>YES H/M</td>
<td>YES</td>
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<tr>
<td>Partnership School 1347 Prairie St.</td>
<td>YES</td>
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<td>Campus Public Safety 1408 Southlawn Pl.</td>
<td>NO</td>
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<tr>
<td>Business Office 443 S. Gladstone</td>
<td>NO</td>
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<tr>
<td>Vago Field 302 S. Evanslawn Ave.</td>
<td>NO</td>
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<tr>
<td>Wackerlin Center for Faith &amp; Action 430 S. Evanslawn Ave.</td>
<td>NO</td>
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<tr>
<td>Phillips Library 315 S. Gladstone Ave.</td>
<td>NO</td>
<td>YES L</td>
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<tr>
<td>Eckhart Hall 347 S. Gladstone Ave.</td>
<td>YES</td>
<td>YES H/M</td>
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<td>Counseling Center 1400 Southlawn Pl.</td>
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<td>Vacant 435 S. Gladstone Ave.</td>
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<td>Building</td>
<td>Main Key</td>
<td>Emergency Card</td>
<td>Alarm Card</td>
<td>Battery</td>
<td>Fire Card</td>
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<tr>
<td>--------------------------------</td>
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<tr>
<td>Human Resources 439 S. Gladstone</td>
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<td>Faculty Member 447 S. Gladstone Ave.</td>
<td>NO</td>
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<td>Perry Theater 349 S. Gladstone Ave.</td>
<td>YES</td>
<td>YES H/M</td>
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<td>Stephens Hall 349 S. Gladstone Ave.</td>
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<tr>
<td>Memorial Hall 1335 Kenilworth Pl.</td>
<td>YES</td>
<td>YES B/M</td>
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<tr>
<td>Davis Hall 1325 Kenilworth Pl.</td>
<td>YES</td>
<td>YES H/L/M</td>
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<tr>
<td>Centennial Residence Hall 1363 Prairie St.</td>
<td>YES</td>
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<tr>
<td>Founders House 1307 Marseillaise Pl.</td>
<td>NO</td>
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<td>Founder Annex 1317 Marseillaise Pl.</td>
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<td>Jenks Hall 1326 Marseillaise Pl.</td>
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<tr>
<td>Wilkinson Hall 1320 Marseillaise Pl.</td>
<td>YES</td>
<td>YES H/L/M</td>
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<td>Dunham Hall 1400 Marseillaise Pl.</td>
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<td>Dining Hall/Alumni Hall/Thornton Gym 1410 Marseillaise Pl.</td>
<td>YES</td>
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<td>University Banquet Hall 1410 Marseillaise Pl.</td>
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<td>Maintenance/Phys Props 740 W. Prairie St.</td>
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<td>Mail Center 435 Randall Rd.</td>
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<td>Vacant 441 Randall Rd.</td>
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<td>Communications 1414 Southlawn Ave.</td>
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</tr>
</tbody>
</table>

Notes: M=Monitored, L=Local, H=Hardwired, B=Battery
Fire Safety System: Any mechanism or System related to the detection of a fire, the warning resulting from a fire or the control of a fire, including:

1. Sprinkler or other fire extinguishing systems
2. Fire detection devices
3. Standalone smoke alarms
4. Fire doors and walls that reduce the spread of a fire
5. Smoke-control and reduction mechanisms
6. Devices that alert one to the presence of a fire such as horns, bells or strobe lights