George Williams College
Of
Aurora University

Mission Statement

George Williams College of Aurora University is an inclusive community dedicated to the transformative power of learning.

The Clery Act

The information herein is important, complies with the Jeanne Clery Disclosure of Campus Safety Policy and Campus Crime Statistics Act and the Drug Free Schools and Communities Act, and will help us all in maintaining a safe campus environment that will support the high quality of education being provided at George Williams College. Read this material carefully. George Williams College’s annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings owned or controlled by George Williams College; and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.

George Williams College Department of Public Safety

Campus Public Safety - A Shared Responsibility:

At George Williams College, the safety and well-being of the students, faculty, and staff are a top priority. A number of people are involved in this effort but a truly safe campus can only be achieved with the help and cooperation of everyone.

As an educational community, we expect George Williams College to provide a safe and secure environment for learning. Creating and maintaining such an environment, however, is a shared responsibility among all members of the community. George Williams College
seeks to minimize criminal opportunities and encourages students and employees to be responsible for their own security and the security of others.

In addition to all scheduled responsibilities, the Campus Public Safety Department responds to emergencies and alarms, helps campus residents and visitors with directions and information, provides assistance for vehicle and room lock-outs, makes referrals to local agencies and assistance resources, provides and distributes educational/informational material on campus and personal safety, makes presentations to campus groups, and serves as the central location for campus safety information.

The Campus Public Safety Department is located at 350 Constance Blvd is open 24 hours a day, seven days a week, 365 days per year. To contact the Campus Safety Department, please call 262-245-8520 for non-emergencies and 262-245-8509 for emergencies or 911. Information regarding crime prevention, university policies, and emergency telephone numbers and procedures can be accessed through the Campus Public Safety Department.

**Authority and Jurisdiction of Campus Police**

George Williams College employs its own uniformed Campus Public Safety officers to meet the safety and security needs of the college. The Director of Campus Public Safety supervises the campus. Members of the Campus Public Safety department patrol campus facilities and maintain a high-profile visibility. Officers perform routine checks of buildings, vehicles, and property and will often introduce themselves to campus visitors. The security officers are not police officers with the power of arrest, they do have the authorization to make searches of individuals, belongings, and rooms as well as detain persons when policy violations are suspected or when life or property is in danger.

**Reporting Emergencies and Criminal Activity**

The Campus Public Safety Department is located in the Weidensall Administration Building located at 350 Constance Blvd. You may stop in anytime with questions or concerns, or call us at 262-245-8592 (non-emergency). **In an emergency call 262-245-8509, or 911 direct.**

*What If Your Complaint or Concern Is Not An Emergency?*

If your complaint or concern is not an emergency, call the non-emergency number for the Campus Public Safety phone at 262-245-8592. Use this number for non-emergency calls parking complaints, vehicle and room lockouts, or other concerns. If it is not a Campus
Public Safety issue, you will be directed to call the appropriate department that should address your concern.

Confidential Reporting

The Campus Public Safety Department understands the desire for some individuals to remain anonymous when reporting incidents. Therefore, an on-line anonymous tip-line is maintained at: https://www.aurora.edu/silent-witness/index.html. This virtual tip-line does not list the individual sender's name or e-mail address. All tip-line information is sent directly to the account of the Director of Campus Public Safety.

Emergency Notification System

George Williams College is equipped with an emergency notification system.

In the event that there is an emergency on campus, the system will notify the campus with the following alerts:

- **Weather siren:** The weather siren will be used in the case of a tornado or other severe weather concern. The siren will be followed by a message to immediately seek shelter in the designated area for your building. Every room on campus contains a map identifying the severe weather zone for the building. Stay in your designated area until you hear the all-clear message.
- **Voice announcements:** Voice announcements will give you further information and instructions to ensure your safety. Follow the instructions of the voice message until you hear the all-clear message.

Text Message Alert System

George Williams College offers a text message alert system as one method to communicate about a school closing or emergency. Students can register for the system through the Address Change link on their WebAdvisor account by following these steps:

- Enter in the Cell Number field your 10 digit cellular phone number.
- Using the pull down menu, select your cell provider.
- Students who opt to utilize this service agree to pay any fees the cellular company charges for text messages, including all messages sent to test the system.
Access to Campus Facilities

Residence Hall Access

Residence Halls remain locked 24 hours a day, 7 days a week. **Students are also encouraged to keep their room doors locked at all times.** On occasions, doors to the Residence Halls may be unlocked by the Campus Public Safety Department for special needs or events. Residence Life and Campus Safety patrol the residence halls nightly, checking for propped doors and other safety concerns.

Academic Building Access

Academic building access is limited to university students, faculty, staff, alumni and invited guests. These buildings are locked when classes or university sponsored events are not in session. Campus Public Safety patrol academic buildings throughout the day, ensuring the security of the campus. Building lock down times vary with events. During periods when the buildings are locked down, faculty and staff members with proper identification are permitted entrance. Anyone finding an area open, which they believe ought to be locked, should contact Campus Public Safety immediately.

Maintenance of Campus Facilities

The Campus of George Williams College is well lit and regularly checked by campus safety and physical properties. The Physical Properties Department also plays a key role in ensuring a safe and secure environment. This physical properties department is responsible for maintaining the college’s buildings, grounds and making routine inspections of campus facilities. Physical Properties is dedicated to providing the best possible service to the college. To that end, it places highest priority on work required for the health, safety and security of its students, faculty and staff.

Crime Prevention Tips

George Williams College places the highest priority on personal safety for students, faculty, guests and staff. Safety on campus is everyone's business and responsibility. Here are a few tips for keeping yourself safe on campus:

- Always lock doors to vehicles and residence hall rooms.
- When you leave your room, close and lock your windows.
- Store valuables out of sight, both in your rooms and vehicles. Record the serial number, model number and brand name of any valuables in your room.
- Never leave your jewelry unattended on the sink while you shower.
- Be aware of strangers loitering suspiciously in the halls, stairwells, or outside the residence halls.
- Do not allow people you do not know to enter the building with you. If an unauthorized person pushes past you or follows you in the door, immediately inform Campus Public Safety.
- Never prop open any entrance doors.
- Always escort guests. Guests should be accompanied by residents the entire time they are in the building.
- If you see a person in your residence hall who looks out of place and is not accompanied by a resident, contact your RA, RHD, and Campus Public Safety.
- Never lend your keys or ID card to anyone.
- Contact your RHD immediately if you lose or misplace your room key and/or ID card.
- Use the 24 hour escort service that is provided by the Campus Public Safety Department by calling 262-245-8509.

Report any suspicious activity to Campus Public Safety.

Campus Public Safety has the authority and responsibility to report university students who are violating university rules and regulations. As part of their patrol function any Campus Public Safety staff may ask a student to identify themselves. It is important that you carry your ID card with you and present it when asked. You must surrender your ID card to a Campus Public Safety staff member if requested. A student may face judicial consequences for failure to correctly identify themselves.

**Safety Escort**

In an effort to provide a continual public safety awareness and community support, the George Williams College Campus Public Safety Department will provide a safety escort to faculty, staff, students or visitors to our campus.

- A safety escort is available 24 hours a day, 7 days a week by calling 262-245-8592 to request a safety escort.
- The safety escort will be provided by Campus Public Safety staff.
• The safety escort is restricted to the campus property and streets in the immediate area.
• For a vehicle lock-out, please contact Campus Public Safety at 262-245-8592. A waiver is required to be signed before an officer can assist with the lock-out.

Emergency Telephone Numbers

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Emergency Telephones

An emergency telephone, a YELLOW call box is located on the south porch of the Weidensall Building.

Photo IDs

About George Williams College student photo ID cards:

• ID cards are issued initially and valid each term the student is enrolled.
• Once ID cards are issued, they are valid each term the student is enrolled.
• The ID cards are necessary to get a parking permit, check books from the library, cash a check, dine in the cafeteria, access FERPA protected information and do a host of other things on campus.

During the school year, photo IDs can be made at Student Life between the hours of 9:00 a.m. and 5:00 p.m. seven days a week. You will need a driver's license or another photo ID as proof of identification and proof of your student ID number.
Emergency School Closing Policy

George Williams College’s policy is to remain open for instruction if at all possible. The college will be open for classes unless otherwise announced.

College closing information will be made available online, via email, on local broadcast outlets, and via the George Williams College emergency text messaging system.

In the event of inclement weather, natural disaster or other emergency situation that results in closing the university, please check one of the following sources for additional information:

**Email:**

An official email notification will be sent to George Williams College student e-mail accounts in the event of class cancellation.

**Telephone:**

GWC Campus Safety – 262-245-8520
GWC General Information - 630-245-5531
GWC Weather Hot Line – 262-245-8600

**Local Hospitals**

- Aurora Lakeland Medical
  W3985 County Rd NN
  Elkhorn, WI
  262-741-2000

- Mercy Walworth Hospital and Medical Center
  JCT HWYS 50 & 67
  Lake Geneva, WI
  262-245-0535

**Drug and Alcohol Use**

Alcohol and Controlled Substances The Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226, require that, as a condition of receiving funds or any other form of financial assistance under any Federal program, an institution of higher
education must adopt and implement a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. George Williams College supports this requirement and will maintain a drug-free environment in the workplace, on the campus, and for all College-sponsored events. George Williams College prohibits the unlawful manufacture, possession, distribution, or use of illicit drugs and/or alcohol by students and employees. This policy applies both to on-campus and off-campus activities, including student-sponsored social activities. Additionally, George Williams College prohibits the illegal manufacture, possession, distribution or use of alcohol on the George Williams College campus, including the residence halls.

Sanctions for Alcohol Violations

As an educational institution, George Williams College expects its students to behave in a mature and responsible manner. As an alcohol-free campus, intoxicants are not permitted on campus, no matter the student’s age. The lone exception is approved events located at the Bistro which will serve alcohol to attendees of the legal drinking age. When a student fails to follow the alcohol policy, the college considers such a violation to be serious. The sanctions given for alcohol violations represent a commitment to providing learning outcomes that will help the student to understand the impact of their behavior not only on themselves but also on the university community.

The sanctions listed below do not represent an all-inclusive list. Based on the severity of the violation, the level of cooperation with staff members during the incident, the disciplinary history of the student, and or any other factors, any class of sanctions, any combination thereof, or any additional sanctions may be instituted, as deemed appropriate by the disciplinary hearing officer. Residence Life works in conjunction with other areas on campus, such as Athletics, who also reserve the right to respond to student conduct situations with their own processes. Please note that other policies violated in conjunction with an alcohol violation may result in additional sanctions.

CLASS ONE

- **Disciplinary Admonition.** Notification that the student will face additional disciplinary action should he/she be held responsible for future policy violations.
- **Educational.** The student will complete the Alcohol Education assessment within three weeks.
- **Fine.** The student will pay a fine of $100.
- **Parental Notification.** The Dean of George Williams College will notify via letter the parents/guardians of residents under the age of 18 of the violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

**CLASS TWO**

- **Disciplinary Probation.** The student will be placed on disciplinary probation for a period no less than one full semester in addition to the current semester.
- **Educational.** The student will host a screening of an alcohol education video, along with 5-10 friends they will invite. A staff member will facilitate the experience, including a pre-test, a post-test, and discussion questions.
- **Fine.** The student will pay a fine of $150.
- **Parental Notification.** The Dean of George Williams College will notify via letter the parents/guardians of residents under the age of 21 of the violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

**CLASS THREE**

- **Loss of On-Campus Housing.** The student will have their housing contract cancelled.
- **Outside Involvement.** The student will be prohibited from representing the College in a leadership capacity.
- **Assessment.** The student will complete an alcohol screening assessment through a College-approved resource at their own expense within three weeks and will complete any recommendations within a time period specified by the assessor.
- **Fine.** The student will pay a fine of $200.
- **Parental Notification.** The Dean of George Williams College or designee will notify via telephone call the parents/guardians of residents under the age of 21 of the violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

**CLASS FOUR**

- **Suspension.** The student will be suspended from George Williams College for a minimum of one full semester in addition to the current semester.
- **Parental Notification.** The Dean of George Williams College will notify via telephone call the parents/guardians of residents under the age of 21 of the violation.

- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

### Sanctions for Controlled Substance Violations

As an educational institution, George Williams College expects its students to behave in a mature and responsible manner. In accordance with state and federal law, the college prohibits the use, possession, or distribution of any state or federally controlled substance or drug paraphernalia except as expressly permitted by law. When a student fails to abide by this policy, the college considers such a violation to be serious and the student will be subject to disciplinary action. The college also reserves the right to pursue criminal action against the offending student(s). The sanctions listed below do not represent an all-inclusive list. Based on the severity of the violation, the level of the student’s cooperation with staff members during the incident, the disciplinary history of the student, and/or any other factors, any sanctions, any combination thereof, or any additional sanctions may be instituted, as deemed appropriate by the disciplinary hearing officer. Student Life works in conjunction with other areas on campus, such as Athletics, who also reserve the right to respond to disciplinary situations with their own processes and additional sanctions. Please note that other policies violated in conjunction with a controlled substance violation may result in additional sanctions.

### CLASS ONE

- **Loss of On-Campus Housing (Temporarily Deferred).** Further disciplinary concerns/additional violations of College policy will result in the student facing suspension from the residence halls at George Williams College.
- **Probation.** The student will be placed on disciplinary probation for the remainder of his/her time as a student at George Williams College.
- **Educational.** The student will watch the DVD “What’s Wrong with Marijuana” and respond in writing to a series of questions. The student then will schedule assessment meetings with Counseling Services.
- **Fine.** The student will pay a fine of $200.
- **Parental Notification.** The Dean of George Williams College will notify via letter the parents/guardians of students under the age of 21 of the violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.
CLASS TWO

- **Loss of On-Campus Housing.** The student will have his/her housing contract cancelled, either for a designated period of time or permanently.
- **Assessment.** The student will complete a controlled substance screening assessment through a college-approved resource at his/her own expense within three weeks and will complete any recommendations within a time period specified by the assessor.
- **Fine.** The student will pay a fine of $300.
- **Parental Notification.** The Dean of George Williams College will notify via letter the parents/guardians of students under the age of 21 of the violation.
- **Criminal Report.** Campus Public Safety will issue a “Notice to Appear” in court or criminal complaint in response to the criminal violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

CLASS THREE

- **Suspension/Expulsion.** The student will be suspended from George Williams College, either for a designated period of time or permanently.
- **Fine.** The student will pay a fine of $400.
- **Parental Notification.** The Dean of George Williams College will notify via telephone call the parents/guardians of students under the age of 21 of the violation.
- **Criminal Report.** Campus Public Safety will issue a “Notice to Appear” in court or criminal complaint in response to the criminal violation.
- **Supplemental.** Additional sanctions as deemed appropriate by the disciplinary hearing officer.

Effects of Using Alcohol and Controlled Substances

Substance and alcohol abuse not only affects the users, it affects their loved ones, and those with whom they work, live or attend class. Abusers can be unpleasant and dangerous. Substance/alcohol abuse can cause impaired eyesight, slower reaction time, lessened concentration, and poor judgment. In addition, it can affect the safety, motivation, and attitude of the abusers and those they are around.

Students should be aware of the health risks associated with the use of illicit drugs and alcohol. Student employees in supervisory roles, such as Resident Assistants, will be
provided with training in the recognition of or early warning signals of drug/alcohol abuse. Informational materials will be made available to students and staff through the Division of Student Life.

George Williams College recognizes the responsibility of maintaining an educational environment conducive to academic achievement and student growth in the development of mature and responsible adult behavior. The final choice, however, rests with the individual. George Williams College does not tolerate substance abuse and has adopted policies regarding this matter. College policies are stated in the George Williams College Student Hand Book, [http://www.gwc.aurora.edu/student-life/student-handbook.html](http://www.gwc.aurora.edu/student-life/student-handbook.html). George Williams College prohibits the unlawful manufacture, possession, distribution, or use of illicit drugs and/or alcohol by students and employees. This policy applies both to on-campus and off-campus activities, including student sponsored social activities and professional meetings attended by university employees.

**Alcohol**

- It is illegal to give or sell alcohol to an individual under the age of 21.
- It is illegal to have an open container of alcohol in any vehicle.
- It is illegal to serve alcohol to an intoxicated person.
- It is illegal to sell alcohol without a permit or license.
- Driving under the influence is a criminal offense. A fine of $350-$1,000 and a six-month license suspension is the minimum legal recourse. A 12 month Ignition Lock is likely in case of a breathalyzer refusal or a BAC of 0.15 or greater.
- Being intoxicated is not a defense to any charge for a criminal act.
- An underage person involved in a drinking/driving crash may sue the person at fault for those who provided the alcohol.

All of the above carry fines and may carry a possible jail term.

**Drugs**

Criminal penalties for drug related offenses may be determined by the substance, the amount of the substance, where the substance is sold, or to whom. The offense may fall under one of the following classifications and receive the corresponding sentence:

- Class A – Felony, life imprisonment.
- Class B – Felony, imprisonment not to exceed 60 years.
• Class C – Felony, a fine not to exceed $100,000 or imprisonment not to exceed 40 years, or both.
• Class D – Felony, a fine not to exceed $100,000 or imprisonment not to exceed 25 years, or both.
• Class E – Felony, a fine not to exceed $50,000 or imprisonment not to exceed 15.5 years, or both.
• Class F – Felony, a fine not to exceed $25,000 or imprisonment not to exceed 12.4 years, or both.
• Class G – Felony, a fine not to exceed $25,000 or imprisonment not to exceed 10 years, or both.
• Class H – Felony, a fine not to exceed $10,000 or imprisonment not to exceed 6 years, or both.
• Class I – Felony, a fine not to exceed $10,000 or imprisonment not to exceed 3.5 years or both.

Reporting Responsibility

Employees are obligated to report any criminal drug/alcohol statute conviction, for a violation occurring in the workplace. Appointed personnel and classified staff employees should report such information to the Human Resources Department 630-844-5493. Students and student employees should report to the Director of Student Success 262-245-8572. These individuals are also available to answer any questions related to the legislation or the College’s compliance.

Resources

George Williams College maintains a list of local resources related to intervention or treatment of drug and alcohol abuse. This list is available at the office of the Director of Student Engagement 262-245-8535. You may also contact Campus Public Safety at 262-245-8520 or stop in Weidensall Administration Building.

Crime Statistics

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires all colleges and universities that receive financial assistance, under the programs authorized by Title IV of the Higher Education Act of 1965, to report the following crimes that occurred on "campus." The definition of "campus" includes any property owned, controlled, or used by the university as well as all public property that are within the same...
reasonably contiguous geographic area of the institution such as a sidewalk, street, other thoroughfare, or parking facility that provides immediate access to facilities owned or controlled by the institution.

**Clery General Crimes**

*Murder/Non-Negligent Manslaughter:* the willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, suicides, accidental deaths, and justifiable homicides are excluded.

*Negligent Manslaughter:* the killing of another person through gross negligence.

*Robbery:* the taking or attempting to take anything from value of the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

*Aggravated Battery/Assault:* an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

*Burglary:* The unlawful entry of a structure to commit a felony or a theft.

*Motor Vehicle Theft:* The theft or attempted theft of a motor vehicle

*Arson:* The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

The three categories below need to be reported for either an arrest or for formal internal action

*Weapon Law Violations:* The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.
**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; or furnishing liquor to minor or intemperate person.

**REPORT HATE CRIMES**

We are also required to report statistics for bias-related (hate) crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug abuse violations and/or weapons: possessing carrying, etc. (see definitions on the front page) and larceny-theft, destruction/damage/vandalism of property, intimidation, and simple assault (see definitions below).

**Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury, the law requires that the statistic be reported as a hate
crime even though there is no requirement to report the crime classification in any other area of the compliance document.

**Sex Offenses-Forcible**

Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

**A. Forcible Rape**

The carnal knowledge of a person, forcibly and/or against the person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**B. Forcible Sodomy**

Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**C. Sexual Assault with an Object**

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**D. Forcible Fondling**

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

**Sex Offenses-Non-forcible**

Unlawful, non-forcible sexual intercourse.

**A. Incest**
Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape

Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Crime Statistics Reporting Table

George Williams College

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<td>Criminal Offenses - Public Property</td>
<td>2011</td>
<td>2012</td>
<td>2013</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>------</td>
<td>------</td>
<td>------</td>
</tr>
<tr>
<td>Murder/Non-negligent manslaughter</td>
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<td>Forcible sex offense</td>
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<tr>
<td>Motor vehicle theft</td>
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<td>0</td>
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</tr>
<tr>
<td>Arson</td>
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**George Williams College had no reported Hate Crimes for this reporting period.**

George Williams College

<table>
<thead>
<tr>
<th>Arrests – On Campus</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor law violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug law violations</td>
<td>1</td>
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<td>0</td>
</tr>
<tr>
<td>Weapons violations</td>
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<table>
<thead>
<tr>
<th>Arrests – On Campus Residence Halls</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor law violations</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug law violations</td>
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</tr>
<tr>
<td>Weapons violations</td>
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</table>

<table>
<thead>
<tr>
<th>Arrests – Public Property</th>
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<th>2013</th>
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<tbody>
<tr>
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</tr>
<tr>
<td>Weapons violations</td>
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<table>
<thead>
<tr>
<th>Disciplinary Referrals – On Campus</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
<tr>
<td>Drug law violations</td>
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<td>0</td>
</tr>
<tr>
<td>Weapons violations</td>
<td>0</td>
<td>0</td>
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</tr>
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</table>
Missing Resident Student

In accordance with the Higher Education Opportunity Act the following provisions are in place should a student be deemed missing.

The university will:

- Notify Campus Public Safety or the appropriate law enforcement agencies no later than 24 hours after a student is determined to be missing.
- Notify an individual selected by the student no later than 24 hours after a student is determined to be missing.
- All students have the right and are strongly encouraged to identify an individual to be contacted within 24 hours, should such an event occur.
- Contact information can be filed with the Director of Student Community/Engagement and or Residence Hall Director or for students who are under 18; the institution is required to notify a parent or guardian.

If a student is reported missing, the Dean takes the following action:

1. Talks with the missing student’s roommate, friends or residents of the floor to find out if anyone has seen the student or knows of his/her whereabouts.
2. If the student lives in a residence hall, checks with Sodexo to determine if the student has been eating his/her meals.
3. Contacts the student’s instructors to see if he/she has been attending class.
4. Determines if the student has an on or off-campus job. If so, check with his/her employer.
5. If the student has a car, notifies Campus Public Safety and asks them to look for the car.
6. Contact area hospitals to see if the student has been hospitalized.
7. If the initial information regarding the student’s whereabouts came from a source other than the student’s parents, the Director of Student Community/Engagement and or Residence Hall Director may call the student’s parents to determine if the student is at home. If after taking all of the above steps, uncertainty still exists about the student’s whereabouts, the Dean determines whether to notify Campus Public Safety, local police and/or the student’s family. If the missing student is a graduate/professional student Director of Student Community/Engagement or the Residence Hall Director may also contact the dean of the school/college. If the student cannot be located or is located and is injured or deceased, the Dean coordinates follow-up by the appropriate staff to the living group unit or other faculty, staff or students affected by the incident.

Victims' "Bill Of Rights"

George Williams College is committed to providing appropriate support and referrals to people who have been victimized in some way (by crimes or violations of university policy) and choose to report the incident to Campus Public Safety or university administration. At Aurora University, a victim has the right:

- to be treated with dignity, respect and compassion;
- to have confidentiality maintained (within the bounds of law and prudence);
- to have criminal procedures fully explained;
- to receive assistance with relocation, if desired;
- to receive referral information for available support services;
- to have an advisor or support person present;
- to be informed of the general outcome of proceedings;
- to be kept informed of the status of any perpetrator(s); and
- to request assistance from the university in deterring any harassment or retribution.
Sexual Assault

Sexual assault is defined as any sexual act for which consent is not given. George Williams College defines consent as the act of willingly agreeing to engage in specific sexual conduct.

Sexual assault includes, but is not limited to, any sexual act

- which is forced, manipulated or coerced through use of verbal coercion, intimidation (emotional and/or physical), threats, physical restraint and/or physical violence and/or
- where no consent is given due to the victim’s being unconscious, asleep or unable to communicate, or to the victim’s saying nothing; and/or
- where the victim is temporarily incapable of appraising or controlling his or her conduct owing to the influence of alcohol or other drugs he or she consumed or to any other act committed upon him or her without his or her consent.

A person who has been a victim of sexual assault should report the crime to the campus safety office or the local police. The college provides support services for persons who have been victims of sexual assault. Staff will serve in an advocacy role and help refer individuals for appropriate medical, police, disciplinary, and counseling assistance. Those who report a sexual assault will be advised of the importance of preserving evidence which may be necessary to provide proof for prosecution. Upon request, assistance will be provided in changing academic schedules and living arrangements, when reasonably available.

Reported complaints of sexual assault will be investigated, and information obtained in the process will be kept as confidential as possible. Whether or not a victim chooses to initiate criminal charges, they retain the right to file a complaint through the student disciplinary system or employee grievance process. The college will support the victim’s choice in response to sexual assault. Should the alleged misconduct of a student be subject to review through formal hearing procedures, the accused and accuser will be afforded the opportunity to present relevant information; be accompanied by a support person; and be apprised of the results of the disciplinary review. In the event the accused is found in violation, the entire range of sanctions outlined in the Code of Conduct may be considered including, but not limited to, disciplinary probation, suspension, or expulsion from the college. Should the alleged sexual assault involve an employee, sanctions will be determined under applicable employment contracts and agreements. It is the legal obligation of all members of the university community to report to the Executive Dean of George Williams College and
Assistant Vice President for Student Life any knowledge of an alleged sexual assault. A thorough investigation will be conducted to prevent future occurrences. Under the Clery Act, it is a federal requirement to report all incidents involving alleged sexual assault. George Williams College and its representatives are considered “mandated reporters” and, as such, will report the incident to the appropriate civil authorities. Notice will be given to the victim that a report of an alleged assault has been made. Only notice that an incident has occurred will be reported; the victim’s name will be withheld, unless written consent is provided to the college by the victim.

Student Right-to-Know and Campus Security Act

On January 24, 2000, Section 485(f) (1) of the Higher Education Act of 1965 was amended to require that institutions of higher education advise the campus community where information concerning registered sex offenders may be obtained. Following is a link to the sex offender registry list for the State of Wisconsin: [http://offender.doc.state.wi.us/public/](http://offender.doc.state.wi.us/public/)

Harassment Enforcement Policy

Every member of the George Williams College community is valued and shall be treated with respect and dignity. George Williams College strives to cultivate a climate of cultural competence among faculty, staff and students and community. George Williams College is committed to recruiting/retaining a culturally diverse faculty, staff and student population.

George Williams College has no tolerance for any harassing/demeaning behavior. Any member of the College (faculty, staff and students) who engages in adverse behaviors, surrounding race, class, culture, gender, sexual orientation or ability, will be subject to the laws of both the state of Illinois and the College, as stated in the, George Williams Student Hand Book, [http://www.gwc.aurora.edu/student-life/student-handbook.html](http://www.gwc.aurora.edu/student-life/student-handbook.html) and Faculty Handbook and Personnel Manual. The university will take suitable action, which may include expulsion and/or dismissal, to protect its interests and its commitment to the right of every member of the George Williams College community to live, work and study in a bias-free environment.

The College condemns all discriminatory behaviors, whether verbal or physical. Any member of the College community accused of harassment, discrimination or coercive sexual acts is subject to disciplinary procedures. In addition, the accused may be subject to prosecution under the criminal code of the State of Wisconsin.
Students and employees are encouraged to file grievance procedures against people in violation of College standards. Contact Human Resources, the faculty and/or staff ombudsperson, or the Provost for information and assistance.

Definition of Terms

- Racial discrimination is defined as any action that results in unfair treatment of members of a minority group or in preferential treatment for majority group members.
- Sexual harassment is defined as any unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when considering the totality of the circumstances:
  - Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or student status;
  - submission to or rejection of such conduct is used as the basis for employment or academic decisions affecting such individual;
  - or such conduct has the purpose or effect of substantially interfering with an individual's academic or work performance or of creating an intimidating, hostile, or offensive classroom, work, or living environment.
- Examples of such conduct include: offensive oral, physical, written or pictorial communication relating to gender or to sexual orientation.
- Unwelcome and irrelevant comments, references, gestures or other forms of personal attention which are inappropriate to the academic or employment setting and which may reasonably be perceived as sexual overtures or denigration.
- Such conduct which consists of sexual assault, that is, coercion for the purpose of sexual relations or sexual contact which is not freely agreed to by both parties.

Violation of Policy

The violation of the Zero Tolerance Policy by members of the college community and all third-party individuals who serve the college community may result in disciplinary action and dismissal for employees and students and such penalties, sanctions, and impositions against other individuals or parties as may be available to the college given the nature of the contractual or business relationship that may be established with such parties or individuals.

Nothing in these guidelines shall be construed to limit the rights of members of the George Williams College community to freedom of political or artistic expression. In particular, the
expression of political opinions about issues both on campus and in the wider national and international community explicitly does not constitute harassment. Similarly, works of art created or presented by members of the George Williams College community are protected. Retaliation against persons who report sexual harassment will not be tolerated. Instances of retaliation in response to the initiation of formal or informal grievance procedures will be regarded as new cases of harassment and may result in the filing of additional complaints. Information about sexual harassment and appropriate campus and off-campus procedures for filing complaints is available from the Human Resources Office and the Provost.

Fire Safety Report

Overview

In August 2008, the Higher Education Opportunity Act (Public Law 110-315) became law. This act requires all U.S. academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire related on-campus statistics pertaining to on-campus residential buildings. Pursuant to this act, the following document is a report detailing the fire safety practices, standards, and statistics applicable to the George Williams College campus.

Fire Safety Education and Training Initiatives

Residence Hall Directors and Resident Assistant’s receive comprehensive fire safety training prior to the start of every fall semester. Topics include a review of the fire prevention policies, weather safety, followed by a hands-on fire extinguisher demonstration. Every student room has an emergency evacuation map installed on the inside of the front door or on the wall next to it to direct occupants to primary and secondary exits. Fire drills in the residence halls are conducted at the beginning of every semester. Participation in fire drills is mandatory and failure to evacuate the building during a fire alarm will result in disciplinary action. The Department of Campus Public Safety and Residence Life critique the drills to identify problem areas. Smoke detectors are tested on a regular basis by the RA’s who report any/all concerns to physical properties. An outside vendor tests all fire systems annually. Physical Properties monitor the sprinkler pressure daily and fire extinguishers once a month.

SMOKING

Smoking is allowed outdoors in public areas at George Williams College. Smokers must be at least 20 feet from any structure and deposit their waster in approved receptacles. We do request smokers to be courteous of others who do not smoke.
DECORATIONS

Posters, pictures, and knick-knacks can make a resident feel more at home. Decorations are encouraged as long as they do not create health or fire hazards, or damage to the room. Use of temporary adhesive hooks is permitted, provided the student utilizes them properly, ensuring no paint is removed from the walls. The following items are prohibited in the residence halls:

- Candles, even if unburned or wicks are removed.
- Alcohol bottles, even if empty, may not be used for decorations or storage.
- Fabric, fabric-like, or plastic wall or ceiling coverings or adornments, including, but not limited to, tapestries, towels, or sheets.
- Making structural changes to a residence hall room.
- Fire safety regulations require that no more than 50% of your room door or walls be covered with material.
- Halogen and decorative lights (lighted neon signs, etc.).
- Live Christmas trees.
- Room walls, ceilings, floors, or furniture are not allowed to be painted.

DECORATIVE LIGHTING

The following use of decorative lighting is deemed appropriate:

- Lights must be classified as indoor lights and be approved by UL’s safety requirements (UL printed on the cord).
- Lights must be plugged directly into a wall or surge protector.
- No crimping of cords may occur; cords may not be run under doorways.
- No more than three strings of lights may be connected together.
- Lights cannot touch anything flammable and must be kept away from water sources.
- Every room that wishes to display lights must have their lights checked and approved by the RA on their floor.
ELECTRICAL APPLIANCES

The possession or use of hazardous electrical appliances is prohibited.

- Hazardous electrical appliances include, but are not limited to: any appliance with an open heating element, space heaters, electric blankets, halogen lamps, cooking appliances, George Foreman grills, toasters and toaster ovens, and waterbeds. Coffee pots are acceptable, provided they are utilized properly.
- Decorative lights (i.e. neon signs), concealed extension cords, and multiple outlet (octopus) adapters are prohibited. Multiple strip outlets, fused with at least a 14 gauge wire, grounded cord, are encouraged for powering electrical equipment.
- Refrigerators 4.0 cubic feet or smaller and microwave ovens using no more than 700 watts are allowed. No other major electrical appliances, including air conditioners, are permitted.

Fire Drills

Fire drills were conducted as noted.

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Date of First Drill</th>
<th>Date of Second Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hickory Hall</td>
<td>April 13, 2013</td>
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<tr>
<td>Oak Hall</td>
<td>April 13, 2013</td>
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</tr>
<tr>
<td>Coffman Lodge</td>
<td>April 13, 2013</td>
<td>September 26, 2013</td>
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<tr>
<td>Emery</td>
<td>September 25, 2013</td>
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## Campus Building Fire Equipment Report

<table>
<thead>
<tr>
<th>Building</th>
<th>Sprinkler System</th>
<th>Smoke Detectors</th>
<th>Heat Sensors</th>
<th>Fire Extinguishers</th>
<th>Fire Doors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meyers Hall</td>
<td>NO</td>
<td>YES – M</td>
<td>NO</td>
<td>YES</td>
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<tr>
<td>Lowery Lodge</td>
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<tr>
<td>Hickory Lodge (resident hall)</td>
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<td>YES – M</td>
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<td>Hamlin Welcome Center</td>
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<td>Brandenburg</td>
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<tr>
<td>Winston Paul</td>
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<td>One Step Lodge</td>
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<td>Beasley</td>
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<td>Maintenance</td>
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<tr>
<td>Ingalls Children</td>
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<td>Mabel Cratty Hall</td>
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<td>Lake Front 6</td>
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<tr>
<td>Weidnensall Center</td>
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<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>Lewis Hall</td>
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<td>YES</td>
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<tr>
<td>College Inn</td>
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<tr>
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<tr>
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<td>Ferro Pavilion</td>
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<td>Association Building</td>
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</tbody>
</table>
Notes: M=Monitored, L=Local, *(hardwired w/battery backup)

Fire Safety System: Any mechanism or System related to the detection of a fire, the warning resulting from a fire or the control of a fire, including:

1. Sprinkler or other fire extinguishing systems
2. Fire detection devices
3. Standalone smoke alarms
4. Fire doors and walls that reduce the spread of a fire
5. Smoke-control and reduction mechanisms
6. Devices that alert one to the presence of a fire such as horns, bells or strobe lights