



STUDY AWAY PAYMENT AGREEMENT FORM
Student Accounts Office (630) 844-5470

Student's Name _____

Student's ID Number _____

PLEASE READ ALL PAYMENT TERMS:

Tuition, Fees, and Travel Cost Information

- 1 Tuition Charges: \$465 per credit hour for summer trips. Spring Break trips are charged at the bracketed rate (12-18 credit hours) of \$14,400.
2 Travel cost is in addition to tuition charges. Please refer to the course schedule for specific information.

Payment Information - Tuition

- 3 Tuition is due and payable according to the scheduled due dates. Spring tuition is due on January 15th and Summer tuition is due on May 15th.
4 Please refer to the important dates link for published due dates for tuition charges: https://aurora.edu/student-accounts/important-dates.html
5 E-Bills will be available through the Online Student Accounts Center approximately 30 days prior to the payment due date. Students are responsible for accessing their account through the Self Service to view their statement. If no statement is available, current activity will detail charges due. Account information is available on a 24/7 basis. I understand that not viewing an e-Bill does not constitute a valid reason for not meeting payment due dates as shown below. I understand that NO BILLING STATEMENT WILL BE MAILED.
6 Students may use existing account credit balances to cover tuition in later semesters. You may contact the Student Accounts Office for additional information and to request a transfer of an existing credit balance for tuition charges.

Tuition Due Date: January 15th, 2025 (Spring) May 15, 2025 (Summer)

Payment Information - Travel Cost

- 7 Travel cost deposit (\$500) and travel cost final payments are due according to the scheduled due dates below.
a) Course registration will occur by the Registrar after the trip cost deposit (\$500) is paid and Pre-Registration form is submitted to Student Accounts.
8 The deposit is refundable up to the deposit deadline or in the event that the course/trip is cancelled due to low enrollment.
9 The university reserves the right to cancel any planned travel course.

Travel Cost Deposit Payment Due Date: November 14, 2024 (Spring) & December 3, 2024 (Summer)

Travel Cost Final Payment Due Date: January 6, 2025 (Spring) & February 10, 2025 (Summer)

I agree to remit to Aurora University payment in full for tuition and travel cost as specified above. My signature below indicates that I have read and understand all of the policies stated in the items 1-18 (SEE BACK PAGE FOR PARAGRAPHS 10-20 WHICH TERMS ARE ALSO INCLUDED WITH THIS AGREEMENT) and agree to abide by these policies. I have received a copy of this form.

Date: _____ Signature: _____

Original: to Student Accounts Office Copy: to Student

PLEASE circle the course desired:

Domestic Travel Courses

- HLS-288o Travel Medicine and Public Health: Exploring Global Health (Spring Break)
- LTS-288o Economics, Culture, and Public Policy at the U.S. - Mexico Border (Summer)

International Travel Courses

- CRJ-388o International Crime and Justice: London (Summer)
- BUS-488o Travel Study in Business and Public Policy (Summer)
- MTH-188o Math in Architecture and Art (Summer)
- SOC 288o: Rome: History, Culture, and Society in the Eternal city. (Spring Break)

Past Due Accounts Information for Tuition & Fees

- 10 Grades, and future registration will be withheld for non-payment of tuition and other charges in accordance with university policies, unless the student has filed for bankruptcy.
- 11 Should it be necessary to assign an unpaid balance to a licensed collection agency, the holder of the account (i.e., student) will be responsible for all collection costs, including but not limited to collections agency costs, court costs and legal fees, incurred by the university in recovering payment. Pre-payment of charges for any future registration will be required.
- 12 LATE FEES. Late fees are assessed according to the late fee policy. <https://aurora.edu/student-accounts/tuition-and-fees/fees.html>

Withdrawal and Refund Policies for Tuition & Fees

- 13 Once registered, you are responsible for all charges until the date on which a course is dropped in Self Service or until written cancellation is received in the Registrar's Office. Changes in registration may be filed on a Change of Course Petition, be sent by email to the student's academic advisor or the Registrar's Office from an aurora.edu email account, or made by faxing or mailing a signed written request to the Registrar's Office specifying the courses to be dropped. The fax or post mark date will be the effective date of withdrawal. Non-attendance does not constitute withdrawal from the course.
- 14 Refer to the tuition and fees policy for tuition refunds: <https://aurora.edu/student-accounts/important-dates.html>

Past Due Travel Cost and Refund Policies

- 15 If travel cost is not received by the university by those specific deadlines, ability to travel may be denied. Full charges will remain due.
- 16 The travel cost deposit is refundable up to the deposit deadline or in the event that the course/trip is cancelled due to low enrollment.
- 17 Travel cost beyond the deposit is not refundable.

Financial Aid Information

- 18 Financial aid, if applicable, will only be credited to account balances (including tuition and miscellaneous fees) after file s are completed in the Office of Financial Aid and loan funds have been secured. Late fees and/or finance charges will be added to account balances for which financial aid has not yet been credited.
- 19 I understand that Aurora University will pay allowable direct charges, including tuition, fees, room and meal plan (food), using federal financial aid awarded from Federal Title IV programs (Pell, FSEOG, Direct Stafford Loans, and Direct PLUS loans).
- 20 **By signing this form, I hereby authorize Aurora University to credit Federal Title IV student aid toward additional miscellaneous expenses (if incurred) such as book vouchers, library fines, parking fines, late fees, room damage charges, lost equipment charges, judicial fines, etc.** My signature confirms that I have read and understand both the contents of this form and that **this authorization is voluntary.** The above authorization will remain in place for the duration of the academic period for which this form is being completed, unless I complete a written request to cancel or modify the authorization, which I may submit to the Student Accounts Office at any time. I understand that I may refuse to authorize any individual item. Such changes would take effect as of the date the request is received at AU and are not retroactive.
- 21 I understand that if I discontinue my enrollment, any unearned Federal Title IV student aid will be returned to the appropriate student aid programs per the Return of Title IV Funds regulations mandated by the U.S. Department of Education.

Consent for Electronic 1098-T Statement

- 22 I consent to receive my 1098-T tax form in electronic format through Self Service. The 1098-T will be available for printing and/or viewing no later than January 31st. This consent remains in effect until withdrawn in writing to the Student Accounts Office. Please contact the Student Accounts Office for assistance. A withdrawal of the consent will be confirmed by email to the student's aurora.edu account.

Student Accounts Office

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E-Mail: student.accts@aurora.edu

347 S. Gladstone Ave.

FAX: 630-844-3831

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