



2009-10 INSTITUTIONAL VERIFICATION WORKSHEET

Instructions and Important General Information:

- ♦ **DO NOT LEAVE ITEMS BLANK!** *Incomplete worksheets will be returned.* If the answer to a particular question is zero, please write a "0" in the space provided. Be sure to "check" the box (☐) next to areas where a response is required.
- ♦ **Complete and return this form along with SIGNED 2008 Federal Tax Returns with ALL SCHEDULES and W-2 forms to the Office of Admission and Financial Aid.**

Section A: Demographic Information

Student's Name _____

Social Security Number _____ - _____ - _____

Home Address _____

City _____ State _____ ZIP _____

E-mail address _____

Daytime Phone (_____) _____

Where will you live during the academic year? Campus Residence Halls Off-Campus

How many credit hours do you expect to register for each semester? Fall '09 _____ Spring '10 _____

Section B: Family Size Information

Dependent Students--Student and Parent Section

List below all the people your parent(s) will support between July 1, 2009 and June 30, 2010.

Include: student, parent(s), and other children (if a parent provides more than half of their support or if they would be required to give parental information when applying for Federal student aid in 2009-10).

Include other people if: they lived with and received more than half of their support from the parent(s) at the time the student completed the FAFSA, and will continue to receive this support between July 1, 2009 and June 30, 2010.

Independent Students-- Student (and Spouse) Section

List below all the people you (and your spouse) will support between July 1, 2009 and June 30, 2010.

Include: yourself, your spouse, and your children (if they lived with you and you will provide more than half of their support from July 1, 2009 through June 30, 2010).

Include other people only if: they lived with and received more than half of their support from you at the time you completed the FAFSA, and will continue to receive this support between July 1, 2009 and June 30, 2010.

PART 1

<i>Name of Family Member. Include all family members within the household even if they will not be attending college.</i>	<i>Relationship to student</i>	<i>Age</i>	<i>If the family member will be enrolled at least half-time at a College/University, list the institution name below*</i>
1.	Self		Aurora University
2.			
3.			
4.			
5.			
6.			

-Check this box if there are more than six family members and attach a list of these people.

* **PLEASE NOTE:** When completing this section, persons can only be included as attending college who will be going to college between July 1, 2009 and June 30, 2010. Include only students enrolling (or who are accepted for enrollment) for at least half-time in at least one term. The student must be working towards a degree or certificate leading to a recognized education credential at a college that is eligible to participate in any of the Federal student aid programs.. **You can not include your parents as being in college.**

PART 2

If the number of people listed above in the household differs from the number of tax exemptions claimed on the 2008 federal tax return, explain why there is a difference. _____

Section C: Child Support & Other Untaxed Income

PART 1 Note: For child support, the amount should include payments received or paid as a result of a court order as well as voluntary payments.

VERIFICATION OF CHILD SUPPORT	STUDENT (AND SPOUSE)	PARENT(S)
Did you receive child support in 2008?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", list the total amount received in 2008.	\$.00	\$.00
Did you pay child support in 2008?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", list the total amount paid in 2008 for each child because of divorce or separation.	Name: _____ \$ /year Name: _____ \$ /year Name: _____ \$ /year	Name: _____ \$ /year Name: _____ \$ /year Name: _____ \$ /year
Workman's Compensation in 2008	\$.00	\$.00
Untaxed Pensions in 2008	\$.00	\$.00
Other: _____	\$.00	\$.00

PART 2

Will you receive Veterans' Education Benefits from July 1, 2009 through June 30, 2010? Yes No

If yes, list the benefits you expect to receive. Amount per month \$ _____ Number of months _____

If yes, what type/chapter do you receive benefits under? _____

Section D: Tax Filing Status

STUDENT (AND SPOUSE):

Which of the following is true?.

I have already sent a copy of my (our) 2008 Federal income tax return and W-2 forms to the university.

My (our) 2008 Federal income tax return and W-2 forms are attached.

I have filed for an extension. My taxes will be completed by _____. I understand financial aid cannot be completed until my taxes have been returned and processed by the Financial Aid Office.

I/We will not file and are not required to file a 2008 income tax return.

If you and/or your spouse worked, but were not required to file a 2008 IRS tax return, list the employers and the amount of income earned during 2008. Also, submit copies of W-2 forms if available.

<u>INCOME SOURCE</u>	<u>AMOUNT</u>
_____	\$ _____
_____	\$ _____

PARENT(S):

Which of the following is true?

My parent(s) have already sent a copy of their 2008 Federal income tax return and W-2 forms to the university.

My parent(s)' 2008 Federal income tax return and W-2 forms are attached.

My parent(s) have filed for an extension. Their taxes will be completed by _____. My parent(s) understand financial aid cannot be completed until their taxes have been returned and processed by the Financial Aid Office.

My parent(s) will not file and are not required to file a 2008 income tax return.

If your parent(s) worked, but were not required to file a 2008 IRS tax return, list their employers and the amount of income that was earned during 2008. Also, submit copies of W-2 forms if available.

<u>INCOME SOURCE</u>	<u>AMOUNT</u>
_____	\$ _____
_____	\$ _____

Section G: Certification Section

I/We, hereby certify that all of the information provided on the Institutional Verification Worksheet, the Free Application for Federal Student Aid, and all other submitted documents is true and correct to the best of my/our knowledge. I/We, allow the financial information provided to be discussed with all parties which provided data to complete the application. I realize that until all requested information has been submitted, reviewed and verified, no financial assistance will be credited to my student account. **I understand that if corrections need to be made to my FAFSA, the Office of Financial Aid will make the corrections based on the verification process.**

Applicant's Signature Date

Parent's Signature Date

Spouse's Signature (If applicable) Date